

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,  
SHAHEED BHAGAT SINGH NAGAR.**

**PUBLIC APPOINTMENT NOTICE**

Application on prescribed proforma are invited along with self attested copies of testimonials and two recent passport size photographs duly signed by the candidate with complete bio-data for filling up **Twenty One (21) vacant posts of Clerks on adhoc basis** for a period of six months or till regular appointments are made by Hon'ble High Court, whichever is earlier, **upto 31.12.2021 by 5.00 P.M.**

Post	No. of posts	Pay Scale	Qualification	Age limit (Age as on 01.10.2021)
Clerks (On adhoc basis for a period of six months or till regular appointments are made by Hon'ble High Court, whichever is earlier.	Total: 21 General: 13 SC : 02 BC/OBC : 04 PHC : 02	Consolidated Salary as per Punjab Govt. Letter No. 7/204/2012-4FPI/66 dated 15.01.2015 & 07/204/2012-4FPI/1049 dated 21.12.2015 and as per instructions received from the Hon'ble High Court of Punjab & Haryana, Chandigarh.	1. Candidate must have possessed a Degree of B.A./B.Sc or equivalent thereto from a recognised University. 2. The candidate should have passed Punjabi language as a subject in Matriculation examination. 3. The candidate should have proficiency in operation of computer.	18 to 37 years with the relaxation in age to the reserved categories as per rules.

1. **The dates of written test (English composition and General Knowledge/Typing test** will be uploaded on the official website in due course.

**Prescribed proforma of application form is also available on the official website of this office i.e <https://districts.ecourts.gov.in/nawanshahr>. The candidates are advised to regularly monitor the official website of this Sessions Division to confirm the dates of written test (English Composition and General Knowledge/Typing Test. No separate information in this regard will be sent to the candidates.**

2. The incomplete applications and those received after 05:00 p.m either by post on due date i.e 31.12.2021 shall be rejected, without assigning any reason. This office will not be responsible for any postal delay or wrong delivery, whatsoever.

3. Before applying for the post, the candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications of candidates who are not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidate shall be removed from the service.

4. Number of above said posts may be increased or decreased due to administrative exigency. In case of cancellation/postponment of test due to administrative reasons, this office will not be responsible.

5. The posts of reserved category will be offered to the candidate of General category, if no suitable candidate from the reserve category is found eligible as per law wherever permissible.

6. All candidates must mention their **contact number and e-mail Ids** in the applications.

-Sd-

(Kanwaljit Singh Bajwa)  
District & Sessions Judge,  
Shaheed Bhagat Singh Nagar.

Endst. No. 1124/DSJ-6A Dated 15.12.2021

**Copy forwarded to :-**

1. The Registrar General, Hon'ble Punjab & Haryana High Court w.r.t. his letter No. 1343 Spl./E.II/VII.B.4(Pb)9-E Dated 10.12.2021 for information, please.

2. All the District & Sessions Judges in the State of Punjab, through e-mail with the request to obtain and send the applications along with service record and ACRs files of retrenched/surplus officials, if any to this office on or before 31.12.2021.

3. All the Judicial Officers in this Sessions Division to get the notice displayed on the Notice Board of their respective Court.

4. The District Employment Exchange, SBS Nagar for information and with the request to send the names of eligible candidates to this office till 31.12.2021 upto 05.00 P.M.
5. The Manager, Daily Chardikala, Patiala, for publishing this Notice in the newspaper and send the bill along with copy of the advertisement to this office for payment.
6. Daftri of this office with the direction to display this notice on the notice board of this Court.
7. System Officer/System Assistant of this office to upload the same on the official website of this office.

-Sd-

(Kanwaljit Singh Bajwa)  
District & Sessions Judge,  
Shaheed Bhagat Singh Nagar.