

**बसु बिज्ञान मन्दिर**  
**BOSE INSTITUTE**  
(भारत सरकार के विज्ञान और प्रौद्योगिकी  
मंत्रालय द्वारा वित्तपोषित सोसाइटी)  
(A Society for Scientific Research financed by  
the Ministry of Science & Technology, Govt. of India)

**ADVT. No : S/FEF/01/2021-22 dated 09.11.2021**

Online applications are invited from Indian Citizens for the following temporary posts to work in Bose Institute Project entitled “**Improvement and broad-scale implementation of different biotechnology-oriented programmes for the socio-economic upliftment of Scheduled Tribe community of West Bengal**”. The project is an initiative for enhancement of the economic status of schedule tribe (ST) communities through improved, customized and sustainable income generation programmes, throughout the year. We intend to train modern technology and distribute units for mushroom cultivation, apiculture, vermicompost production, pisciculture, kitchen gardening, cultivation of cash crops etc.

The project implementation area would be few tribal areas of West Bengal. Research studies will be conducted at the Unified Academic Campus (UAC), Bose Institute, EN 80, Salt Lake, Kolkata and Falta Experimental Farm, 24 Parganas. Candidates will have to travel between Falta Experimental Farm and the UAC of Bose Institute with official documents, bills etc. Candidates will have to visit the tribal villages time to time for the need of the project.

The posts are purely temporary on contractual basis. Initially the appointment will be given for one year, which may be extendable upto 29.03.2024 (date of project termination) based on review of performance in every six months, and availability of funds from the sponsoring authority.

**1. Project Associate II, One (01) post:**

**Job description:** Should serve as Rural Extension Officer to coordinate project activities in house and onsite, carrying out research experiments, development of project documents and assist in publications.

**Essential Qualification :** M.Sc. with at least 2 years experience in biology research work.

**Desirable Qualification:** Excellent ability in communication/presentation and writing in English. Experience in plant molecular biology research, along with scientific publication record.

**Remuneration :** Rs. 35,000/- + 24% HRA, per month (as per the place of work).

**Upper Age limit :** 35 years

(Relaxation of age in case of SC/ST/OBC candidates will be as per Govt. rules)

2. **Administrative Assistant, One (01) post:**

**Job description :** All administrative works related to the project including record keeping, accounting, purchase related documentation etc.

**Essential Qualification :** B.Sc. / B.Com.

**Desirable Qualification :** Working experience in accounting. Basic computer knowledge including Microsoft office.

**Remuneration :** Rs. 18,000/- + 24% HRA, per month (as per the place of work).

**Upper Age limit :** 50 years

(Relaxation of age in case of SC/ST/OBC candidates will be as per Govt. rules)

3. **Project Assistant, Two (02) posts:**

**Job description:** To work as Field Supervisor. To supervise field works and studies, conducting onsite surveys, visiting tribal villages on a regular basis and reporting. The candidates will have to train onsite trainers and to monitor their work throughout the year for implementation of the project objectives.

**Essential Qualification :** B.Sc.

**Desirable Qualification :** Working experience in Rural Development Work and small scale research studies. Must agree to travel tribal villages of West Bengal up to 25 days a month in the project. The project areas will be some tribal areas of West Bengal *i.e.*, mainly those in the districts of Purulia, Bankura, West Medinipur, Birbhum, Burdwan and South 24-Parganas. Should possess Two Wheeler driving license.

**Remuneration:** Rs. 20,000/- + 24% HRA, per month

**Upper Age limit:** 50 years

(Relaxation of age in case of SC/ST/OBC candidates will be as per Govt. rules)

The incumbent should agree to stay at Falta at his /her own expense if asked by the Project Coordinator and HRA will be applicable as per the place of work.

4. **Master Trainer : Four (04) posts:**

**Job description:** Visit tribal villages regularly and monitoring progress of the works and reporting. Facilitate organizing onsite training or activities.

**Essential Qualification :** Secondary

Certificate in vocational training or Hands on Training Certificate in any one of the proposed areas of work from reputed organization and post training experience in the subject.

**Desirable Qualification :** Working experience in Rural Development Work. Must agree to travel tribal villages of West Bengal up to 25 days a month in the project. The project areas will be some tribal areas of West Bengal *i.e.*, mainly those in the districts of Purulia, Bankura, West Medinipur, Birbhum, Burdwan and South 24-Parganas should possess Two Wheeler driving license.

**Remuneration :** Rs. 710/- per day for 26 days a month.

**Upper Age limit:** 40 years

(Relaxation of age in case of SC/ST/OBC candidates will be as per Govt. rules)

**Application Procedures and Instruction to Candidates**

1. Only duly filled **online application** will be processed (**17:00 hrs IST up to 24.11.2021**). Shortlisted candidates will be asked to send the hard copy of the online application with applicant's code (which will be generated only after submitting the application) along with self attested copies of certificates and testimonials and a colour passport size photograph to **The Registrar(Officiating), Bose Institute, Block : EN-80, Sector-V, Bidhannagar, Kolkata-700091** by **01.12.2021**
2. The system will not accept any application after **24.11.2021 (17:00 hrs IST)**.
3. Copies of certificates/testimonial etc. and photograph should be attached at the stage of submitting online application. No need to send the hard copy.
4. Eligibility criteria including the upper age limit will be reckoned on the last date of submission of application i.e. on **24.11.2021**.
5. The short-listed candidates' name will be displayed in the Institute website only, tentatively on **09.12.2021**. No separate correspondence will be made in this regard.
6. The interview of short-listed candidates will be held in the **month of December, 2021**. Details will be communicated to the shortlisted candidates. The short-listed candidates are advised to follow the Institute's website regularly.
7. Before applying, the applicant should ensure that they possess at least the essential qualifications and other conditions stipulated in the advertisement. If a candidate is not found eligible, his/her candidature will be cancelled at any stage of recruitment. It may also be noted that even if a candidate qualifies in the test/interview and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled.
8. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle a candidate to be called for interview. In the event of number of applications being large the Institute will resort to short listing criteria to restrict the number of candidates to be called for interview to a reasonable limit.
9. The interested and eligible candidates may keep watch at this site for any amendment.
10. No interim queries will be entertained except technical queries regarding online application. For any such queries contact: Webmaster – [webmaster@jcbose.ac.in](mailto:webmaster@jcbose.ac.in)
11. Canvassing or bringing influence in any form will disqualify the candidature.
12. The Institute Authority reserves the rights to reject any or all applications without assigning any reason whatsoever.

**[Click Here for Application Form](#)**

**REGISTRAR (OFFICIATING)**