



GUJARAT MINERAL RESEARCH & DEVELOPMENT SOCIETY

INDUSTRIES & MINES DEPARTMENT (Govt. of Gujarat)

Petrography & Mineral chemistry Laboratory, P.D.P.U. road,

Next to Solar Park, Raysan, Gandhinagar-382007

EMPLOYMENT APPLICATION FORM

PASTE YOUR
RECENT
COLOURED
PASSPORT SIZE
PHOTO HERE

POST APPLIED FOR: _____

FIRST NAME: _____

MIDDLE NAME: _____

LAST NAME: _____

BIRTH DATE (DD/MM/YYYY): _____

AGE (YEARS): _____ GENDER: _____

PLACE OF BIRTH: _____ NATIVE PLACE: _____

NATIONALITY: _____ CATEGORY: _____

MARITAL STATUS: _____ MOTHER TONGUE: _____

FATHER/HUSBAND'S NAME: _____

FATHER/HUSBAND'S OCCUPATION: _____

MOTHER'S NAME: _____

MOTHER'S OCCUPATION: _____

BLOOD GROUP: _____

PERSONAL ACCOUNT NUMBER (PAN): _____

WHETHER CANDIDATE'S STATE OF DOMICILE IS GUJARAT (YES/NO): _____



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CURRENT ADDRESS _____

PERMANENT ADDRESS _____

CONTACT NUMBER:

(M) _____ (R) _____ (O) _____

E-MAIL ADDRESS: _____

CURRENT SALARY (in Rs) _____

AVAILABILITY FOR JOINING: (IMMEDIATE/ MENTION NOTICE PERIOD) _____

ACADEMIC RECORD (STARTING FROM SSC OR EQUIVALENT)					
EXAM PASSED	INSITUTE	BOARD/ UNIVERSITY	YEAR OF PASSING	% / CGPA (out of 10)	MAJOR SUBJECTS



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(USE ADDITIONAL SHEETS IF REQUIRED)

DETAILS OF EFFECTIVE DATE OF OBTAINING STATUTORY CERTIFICATE (IF

ANY): _____

LANGUAGE PROFICIENCY:

LANGUAGE	SPEAKING	READING	WRITING
GUJARATI			
HINDI			
ENGLISH			
ANY OTHER _____			

WORK EXPERIENCE (STARTING FROM CURRENT POSITION):

ORGANIZATION	DESIGNATION	PERIOD			BRIEF PROFILE OF JOB
		FROM (MM/ YYYY)	TO (MM/ YYYY)	TOTAL (MM/ YYYY)	



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ORGANIZATION	DESIGNATION	PERIOD			BRIEF PROFILE OF JOB
		FROM (MM/ YYYY)	TO (MM/ YYYY)	TOTAL (MM/ YYYY)	

NOTE:

1. YOU CAN USE SEPARATE SHEET IF REQUIRED.

2. REQUIRED PERSON SHOULD GIVE THEIR CADRE WISE/DESIGNATION WISE DETAILS.

3. YOU SHOULD MENTION ONLY THOSE DETAILS FOR WHICH YOU CAN FURNISH DOCUMENTARY EVIDENCE.



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COMPUTER SKILLS _____

HAVE YOU WORKED IN GMRDS BEFORE? IF YES, GIVE DETAILS.

REFERENCES (OTHER THAN YOUR RELATIVES):

NAME	OCCUPATION	ADDRESS AND CONTACT NO.

UNDERTAKING

1. I DECLARE THAT ALL THE DETAILS IN THIS FORM ARE CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTANDING AND HEREBY AGREE THAT ANY MISREPRESENTATION THEREIN MAY CAUSE REJECTION OF MY APPLICATION OR TERMINATION OF MY SERVICE WITHOUT NOTICE OR COMPENSATION THEREAFTER.
2. I CONFESS THAT I AM NOT INVOLVED IN ANY CRIMINAL MATTER OR POLICE INQUIRY.
3. I AGREE THAT MY EMPLOYMENT WILL BE SUBJECT TO TRANSFER TO ANY PROJECT OR LOCATION BY GMRDS.
4. I DECLARE THAT ALL MY DEGREES AND EDUCATIONAL QUALIFICATIONS ARE FULLTIME AND AICTE/UGC APPROVED.

DATE:

PLACE:

SIGNATURE OF APPLICANT



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DOCUMENTS TO BE SUBMITTED ALONG WITH THIS FORM:

- **PHOTOCOPY OF MARKSHEET AND PASSING CERTIFICATE OF SSC, ITI, HSC, DEGREE, DIPLOMA (AS APPLICABLE)**
- **CERTIFICATES FOR TALLY, MSOFFICE AND OTHER COMPUTER SKILLS (IF ANY) (TALLY AND MSOFFICE CERTIFICATES COMPULSORY FOR CANDIDATES APPLYING FOR ACCOUNTS BRANCH POSTS).**
- **PHOTOCOPY OF EXPERIENCE CERTIFICATE (IF APPLICABLE)**
- **PHOTOCOPY OF GOVERNMENT RECOGNISED IDENTIFICATION CARD WITH ADDRESS (ANY ONE OF AADHAAR CARD/PAN CARD/VOTER ID/DRIVING LICENCE/PASSPORT)**