



GUJARAT MINERAL RESEARCH & DEVELOPMENT SOCIETY

INDUSTRIES & MINES DEPARTMENT (Govt. of Gujarat)
Petrography & Mineral chemistry Laboratory, P.D.P.U. road,
Next to Solar Park, Raysan, Gandhinagar-382007

No.GMRDS/Admin/2021/

Date:24/08/2021

NOTICE

ADVERTISEMENT FOR RECRUITMENT

Gujarat Mineral Research and Development Society (GMRDS) is a registered Society working under Commissioner of Geology and Mining (CGM), Industries and Mines Department, Government of Gujarat. The Society is desirous to recruit Royalty Inspector on outsourced contract basis for 11 months or till regular employees are allotted relevant posts, whichever is earlier. Written applications in prescribed format (attached herewith) are invited from the eligible candidates having the required qualifications for the above mentioned post. The details regarding the job are given below.

Sl. No	DESIGNATION	REQUIRED EDUCATIONAL QUALIFICATION	VACANCIES	AGE LIMIT (IN YEARS)	MONTHLY REMUNERATION IN RS.
	Royalty Inspector	M.Sc. in Geology or Applied Geology/B.E. or B-Tech in Mining Engineering	40	Less than 35 years as on 31/08/2021	26000/-

Additional qualifications and skills:

- Candidates must be well versed with basic computer knowledge.
- Respective Degree/Diploma must be approved by AICTE/UGC and it should be fulltime.
- Candidates must have minimum 60% (6.5 CGPA out of 10) in his/her respective degree.
- The candidates should have good communication and presentation skills.
- Preference will be given to Gujarat domicile.



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Summaries of responsibilities and activities under the above branches followed by brief scope of the jobs is given below:

Brief description of Job profile

1. Royalty Inspector in district office

- Lease inspection
- Mineral transportation inspection
- Stock registration inspection
- Illegal mining or transportation complain inspection
- Inspection report preparation
- Notice preparation
- Remarks preparation for appeal, revision and court case matters

2. Royalty Inspector in flying squad

- Lease inspection
- Record inspection
- Mineral transportation inspection
- Stock registration inspection
- Illegal mining or transportation complain inspection
- Inspection report preparation
- Meeting arrangements for State Level Executive Committee
- Quarterly returns, monthly and weekly reports
- Control room follow ups

3. Royalty inspector in lease branch

- Major minerals and block related all operations
- Minor minerals and block related all operations
- Quarry permit/ Parwana related all operations
- Environment Clearance and Mining Plan related all operations
- Inspection report preparation
- Policy related matters including reviewing or amendment of GR, notifications, circulars, High court, Supreme court, National Green Tribunal and other quasi-judicial matters
- DMF, NMET and draft rules
- AG audit and PAC
- IT related all operations
- LSQ, LAQ and RSQ related all operations
- RTI, VIP, Vigilance Commission, PG portal related all operations
- NOC in mineral bearing areas
- Virtual account of newly granted permit, lease or stock registration
- Vibrant Gujarat and MOU
- Revision application in State and Central government
- Infrastructure related all operations



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Candidates should submit their applications along with all relevant documents duly certified copies by registered post so as to reach GMRDS office (during office hours 10:30 to 18:10) till 14/09/2021. The application should be clearly titled on the cover as **"Application for the post of (name of the post)"** Application in person, through E-mail or any other medium will not be entertained).

In case of any queries, kindly reach us at director-admin-gmrds@gujarat.gov.in.

Director (Admin)
GMRDS