



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
(General Section)

Mal Sub Division, Malbazar, Jalpaiguri

Call : 03562-256485, 256495(F), email id: sdomal09@gmail.com

Memo No. 2301 /ASHA/2020

Dated: 24 / 12 /2020

To  
The District Informatics Officer,  
NIC, Jalpaiguri.

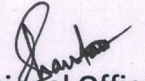
**Sub : Request for uploading the Notice for advertisement for the Recruitment for the post of Block Asha Facilitator(BAF) for Oodlabari BPHC of Mal Development Block-regarding.**

Reference above, kindly find the enclosed herewith a photocopy of the Notice for advertisement for the Recruitment for the post of Block Asha Facilitator(BAF) for Oodlabari BPHC of Mal Development Block .

In view of this, you are requested to kindly make arrangement for uploading the Notice for Advertisement in your official website for the recruitment for the post of Block Asha Facilitator(BAF) for Oodlabari BPHC of Mal Development Block for wide publication.

This is for your information and taking necessary action.

Encl : As stated above.

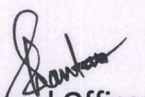
  
Sub Divisional Officer  
Sub-Divisional Officer  
Mal, Jalpaiguri.  
Malbazar, Jalpaiguri

MEMO.NO. 2301/11 /ASHA

Dated: 24 / 12 /2020.

Copy forwarded for information to:

1. Sri Sourav Chakraborty, Hon'ble MLA & Chairman, ASHA Facilitator Selection Committee, Mal Sub-Division
2. The District Magistrate, (Health Section) Jalpaiguri.
3. The Chief Medical Officer of Helth, Jalpaiguri.
4. The Asstt. Chief Medical Officer of Helth, Mal Sub-Division.
5. The DIO, NIC, Mal with a request to publish this notice in the district website.
6. The Block Development Officer, Mal Block, Jalpaiguri.
7. The Block Medical Officer of Health, Mal Block, Jalpaiguri.
8. The DPHNO, Jalpaiguri.
9. The DICO, Jalpaiguri for wide publication.
10. The District ASHA Facilitator (DAF), Jalpaiguri.
11. Notice Board of this office.

  
Sub Divisional Officer  
Sub-Divisional Officer  
Mal, Jalpaiguri.  
Malbazar, Jalpaiguri

## NOTICE

### RECRUITMENT FOR THE POST OF BLOCK ASHA FACILITATOR(BAF) AT OODLABARI BPHC OF MAL DEVELOPMENT BLOCK.

Date of Issue: \_\_29/12/2020

Closing date for receiving of applications:: 15/01/2021 at 5:00 pm.

As per direction of the Hon'ble Chairman, Committee for recruitment of ASHA Block Level Facilitator applications are hereby invited from eligible candidate for appointment of Block ASHA Facilitators for Oodlabari BPHC of Mal Development Block. Block ASHA Facilitators will be contractually engaged for a period of one year renewable based on budgetary sanction and performance. The Monthly salary of the Block ASHA Facilitator will be Rs 7500.00 (rupees seven thousand five hundred) only. In addition, he/she will be eligible for a monthly mobility support of Rs 1500.00.

#### Selection Criteria:

1. Master's degree in Social Science/Sociology/Social Anthropology/Social Work(MSW)/Business Administration (MBA)/Economics/Rural Development /Mass Communication.

OR

Graduation degree in any discipline with minimum 2 years experience in health project

2. Preference will be given to candidates having working experience in ASHA programme,
3. Knowledge in MS office & Internet,
4. Ability to communicate effectively,
5. Ability to work hard,
6. Willing to travel extensively,
7. Should be resident of the same subdivision where he/she is applying.

#### Age limit:

Not more than 40 years as on 01/01/2021. Relaxation years of upper age limit upto 5 years in case of candidate belonging to SC/ST category and 3 years for OBC category.

#### Mode of application:

1. Candidate should submit applications in the format annexed as "Annexure-A" to this notification.
2. The application should be on good quality A4 size bond paper (80GSM) using one side only. News paper cutting used as an application will be rejected.
3. Candidate should ensure that the application is made on a single sheet conforming to the above specification. The candidate can also download the application format from the website [www.jalpaiguri.gov.in](http://www.jalpaiguri.gov.in).
4. Candidates using printed application form obtained from any other source should ensure that it conforms to the prescribed format as they may be scanned by machine.
5. Candidate should fill up the application form in his/her own handwriting in English with blue or black ballpoint pen only. Smudged application may be rejected.
6. Candidate should send their applications sufficiently in advance to reach the office of Sub-Divisional Officer, Mal on or before the closing date i.e. \_\_\_\_\_. Sub-Divisional Level Selection Committee for Block ASHA Facilitator will not be responsible for any postal delay or wrong delivery of applications.

#### To whom to apply:

The application should be submitted in person or sent through Registered post/speed post with A.D so as to reach the above mentioned address on or before the closing date and time\_15/01/2021 at 5:00 pm.

The filled in application along with the required documents should be addressed

To,  
The Sub-Divisional Officer,  
Mal Sub-Division  
P.O. & Dist-Malbazar  
Pin-735221.

On the envelope containing the application, it should be clearly written:

APPLICATION FOR THE POST OF "Block ASHA Facilitator" Oodlabari BPHC, Mal Block.

Only one application:

Each candidate should send only one application. Candidates submitting multiple applications will not be considered; Even if a candidate is selected in advancement he/she will not be offered Appointment letter.

Mode of Selection:

Candidates who fulfil the eligibility criteria will be called for a written test and Computer Skill Test after proper verification and screening of all applications. A separate call letter indicating date, time, venue and detail of written test will be sent to all eligible candidates. All original certificates will be verified at the time of written test.

No TA/DA will be given to attend the written test and computer skill test.

The selection will be strictly based on merit (academic result) and experience in health projects, along with marks obtained by the candidate in the Written test and Computer Skill Test.

General Guideline :

1. Candidates before applying should carefully read the instructions and ensure that he/she fulfills all eligibility criteria at the time of submission of application.
2. Mere selection and empanelment does not confer any right of appointment to the candidates.
3. Admission of a candidate at all stages of recruitment will be purely provisional, subject to satisfying prescribed conditions.
4. Sub-Divisional Level Selection Committee for Block ASHA Facilitator, Mal Sub-Division reserves the right to alter the modus of examination or cancel part or whole of any process of recruitment at any state, if needed.
5. Incomplete application will be rejected.

Enclosure to the applications:

Candidates should enclose self attested photocopies of the relevant certificates as mentioned below. Original certificates should not be enclosed.

1. Self attested photocopy of certificate as proof of the date of Birth. Only 10<sup>th</sup> class in Admit Card/Board's Certificate will be accepted.
2. Self attested photocopy of Mark sheet of Madhyamik or its equivalent examination.
3. Self attested photocopy of Voter's Identity Card/Ration Card/Adhar Card as proof of residence.
4. Self attested photocopy of Mark sheet of Higher Secondary or its equivalent examination.
5. Self attested photocopy of Mark sheet of Graduation.
6. Self attested photocopy of Mark sheet of Master's degree if applicable.
7. Self attested photocopy of Computer Certificate.
8. Self attested photocopy of proof of Experience if any.
9. Certificate of proof of SC/ST/OBC as applicable.
10. Two recent passport size (3.5 cm x 3.5 cm) colour photograph without cap, borkha or colour glass, one photograph is to be pasted on the application form and another photograph to be stapled with the application form.

Sd/-  
Sub-Divisional Officer, Mal Sub-Division  
&  
Member Secretary  
Sub-Divisional Level Selection Committee  
of Block ASHA Facilitator, Mal Sub-Division, Jalpaiguri.