



Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health, Darjeeling
Phone: 0354-2254607; 2254058
Email: cmoh-darj@wbhealth.gov.in; cmohdarj@gmail.com

Memo No. 1331/CMOH/DARJ

Dt: 21/10/2020

NOTIFICATION

Sub – Selection of the contractual staff under various health programme for Darjeeling

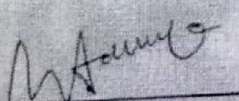
Department of Health & Family Welfare, District Darjeeling invites application from the eligible candidates as per criteria mentioned with attached notification against the vacant posts.

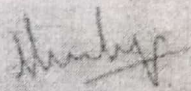
Application must be sent in scanned and PDF version in prescribed proforma attached herewith to the e-mail ID recruitmentdarj4@gmail.com on or before 05.11.2020 (speed post/ registered post/ courier service not required) along with self attested all testimonials in support of age, caste, qualification, experiences etc in scanned and PDF version. The candidate should mention the name of the post applied for at the space mentioned as subject.

The shortlisted candidate will be invited for interview.

Please refer to the terms of reference (TOR) of each post for details of qualification and selection procedure.

Notification Number.	Name of The Post	Name of the Programme	No. Of Indicative Vacancy	Reservation status				
				UR	SC	ST	OBC (A)	OBC (B)
DH&FWS/GTA-DARJ 2020/01	Accounts Personnel-Kurseong SDH	RCH	1	1				
DH&FWS/GTA-DARJ 2020/02	Peer Support	NVHCP	1	1				
DH&FWS/GTA-DARJ 2020/03	Phlebotomist	NVBDCP	5	3	1	1		


The Member Secretary, Selection Committee
& Chief Medical Officer of Health, Darjeeling


Executive Director, Dept of H& FW.G.T.A
& Secretary, DH&FWS Darjeeling, G.T.A

General information for the Applicants/Candidates:

1. Only applications sent via email will be accepted. No need to send Hard copy/print copy of the online form by post. Applications forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The essential qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must be completed within the first date of online application.

4. Hard copy/print copy of the online submitted from (printed with the last date of online application) should be retained by all applicants for document verification purpose.
5. No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
6. Caste certificate issued within the first date of online application, by the competent authorities of West Bengal, only will be accepted.
7. In case of PWD candidates, Disability certificate issued within the first date of online application, by the competent authorities of West Bengal only, will be accepted.
8. Experience will be calculated after obtaining the required essential qualification for the above mentioned position, till the first date of online application.
9. The decision of the competent authorities regarding the recruitment is final.
10. Last date of submission of online form along with documents is -Midnight of 5th November, 2020.
11. Application form -Annexure A for all posts (Please print the format -fill it up -scan the format along with all attested documents and sent it via email to -recruitmentdarj4@gmail.com

Memo No. 1331/CMOH/DART

Dt: 21/10/2020

Copy forwarded for information to:

1. The Hon'ble Chairman, G.T.A
2. The Hon'ble MP Rajya Sabha & Chairperson, Selection Committee, District Health & Family Welfare Samity, G.T.A
3. The Principal Secretary, G.T.A
4. The District Magistrate, Darjeeling
5. The Secretary, G.T.A
6. The Director of Health Services & Ex-Officio Secretary, West Bengal
7. The Mission Director, NHM, Deptt. of Health & Family Welfare, West Bengal
8. The Executive Director, WB SH & FW Samity, Swasthya Bhawan, Kolkata
9. The Addl. Secretary to the Deptt., Govt. of West Bengal & Project Director, WBSAP&CS
10. The Programme Officer, NHM
11. The Director, Dept of Information & Cultural Affairs, Darjeeling, G.T.A
12. The Dy CMOH I/II/III, Darjeeling
13. The DPC & Nodal Person, Selection Committee, District Health & Family Welfare Samity, G.T.A
14. Office Copy

The Member Secretary, Selection Committee
& Chief Medical Officer of Health, Darjeeling

Executive Director, Dept of H& FW, G.T.A
& Secretary, DH&FWS Darjeeling, G.T.A

GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Gorkhaland Territorial Administration

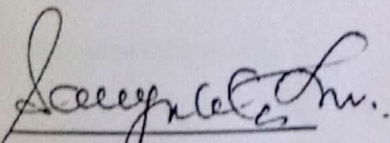
1. Notification Number : DH&FWS/GTA-DARJ/ 2020/01
2. Name of Post : Accounts Personnel
3. Number of Post : 1 (One)
4. Reservation :UR
5. Place of Engagement : Kurseong SDH
6. Nature of Engagement : Purely on contractual basis. Initially upto 31/03/2021.
Further extendable on renewal basis for one year subject to Satisfactory Appraisal report. The selection will be done on basis of marks and interview.
7. Essential Qualification : Minimum Bachelors degree in Commerce from any reputed university with advanced knowledge of computer – especially in MS Word, Excel, PowerPoint, internet browsing and accounting software e.g. Tally.
Technical Knowledge:-Working Skill in LAN Environment
8. Age : Upper age limit to be 40 years as on 01.01.2020
Technical knowledge : Working skill in LAN Environment and computer accounting.
9. Remuneration : The post will carry a consolidated pay of Rs. 16860/- per month.
The candidate should compulsorily be resident of same district for which he/she is applying.

10) Mode of Selection :

Total Marks-100

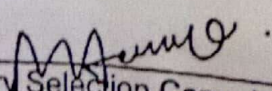
Academic Qualification-30 marks

- Madhyamik 5 marks(Proportionate marking i.e obtained in the exam.*5X100)
- Higher Secondary-10 marks(Proportionate marking i.e obtained in the exam.*10X100)
- Graduation-15 marks (Proportionate marking i.e obtained in the exam.*15X100)
- Practical -60 marks (Computer test-30 marks,Tally test-30 marks),Interview-10 marks.



Dy CMOH, Darjeeling

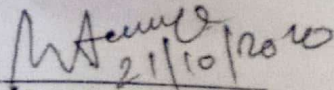
Darjeeling



Member Secretary, Selection Committee, H&FW, GTA & CMOH, Darjeeling

GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Gorkhaland Territorial Administration

- 1) Notification Number : DH&FWS/GTA-DARJ /2020/02
- 2) Name of the Post : Peer Support for NVHCP
- 3) Number of Post : 1 (One)
- 4) Place of Engagement : Darjeeling DH
- 5) Nature of Engagement : Purely on contractual basis initially up to 31.03.2021.
- 6) Essential Qualification : The Peer Support should be a person preferably with or recovered from the disease (hepatitis B or hepatitis C) with a minimum of H.S (12th level education). She/He must have sound knowledge of the local language and working knowledge of English
- 7) Age : up to 40 years as on 01.01.2020
- 8) Reservation : UR
- 9) Remuneration : Rs 10000/- consolidated per month
- 10) Job profile/Responsibility : She/He has to work under the guidance and supervision of Nodal Officer/MO.
Be the first interface with patient at center
Ensure entries in the visit register.
Be a peer educator for patients at center and provide psycho-social support to newly registered patients
Provide assistance to the patients enrolled at the center within the hospital (OP & IP)
Discuss the importance of adherence to the treatment and need of Viral load at 12 weeks post treatment (SVR) with the patients for hepatitis C. Follow up the patients and assist in patient retrieval where necessary as far as possible
Ensure Data entry and report return.
Any other duty related to the program assigned by Nodal Officer/MO
- 11) General Information : Only Indian Nationals are eligible
Candidates working in Government organizations must route their application through proper channel if their departmental rules requires so and produce NOC at the time of interview.
Excellent skills in oral and written expression and complete proficiency in computer operations for applicants is absolutely essential for all areas. Applications received after due date will be rejected outright.
Only shortlisted candidate to be called for the interview.
If the aggregate mark after final selection is equal then preference is to be given to the candidate inter se-senior in age as on the 1st

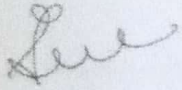

Member Secretary Selection Committee, H&FW, GTA & CMOH, Darjeeling

GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Gorkhaland Territorial Administration

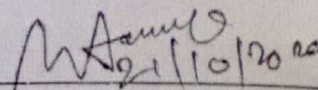
12) Mode of Selection

date of the year of publication of the advertisement.
:Two Stage selection process 1)Screening of documents 2)Interview
Selection will be made on the basis of total marks obtained in academic
Qualification (weighted) and interview.The distribution of marks on the
academic qualification and interview is mentioned below:

Academic Qualification	85 marks
Class 10 or equivalent	40 marks (Proportionate marking i.e % obtained in the examination excluding additional or fourth subject $\times 40 \times 100$)
Class 12 or equivalent	45 marks (Proportionate marking i.e % obtained in the examination excluding additional or fourth subject $\times 45 \times 100$)
Interview	15 marks
Total	100 marks



Dy CMOH II
Darjeeling


Member Secretary Selection Committee, H&FW, GTA &
CMOH, Darjeeling

GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Gorkhaland Territorial Administration

1. Notification Number : DH&FWS/GTA-DARJ/ 2020/03
2. Name of Post : Phlebotomist
3. Number of Post : 5 (Five)
4. Place of engagement : 3 for Darjeeling District Hospital & 2 for Kurseong Sub-Divisional Hospital
5. Age : not above 40 years as on 01.10.2020, relaxation of age for SC,ST & OBC category as per Govt. Rules.
6. Educational qualification : Class 12th pass with science background.
7. Desirable qualification : Trained in Laboratory Technology/Phlebotomy/certificate course (at least 6 month) or DLMT/BLMT.
8. Salary : Not exceeding Rs.5000 per month
9. Reservation caste category : As per Government reservation rule.
10. Nature of engagement : Will be purely on a casual and temporary basis.
Will be engaged for upto 30th November ,2020 only
11. Process of Engagement : Walk in interview will be held tentatively in 1st/2nd week of November,2020

Dy CMOH II
Darjeeling

Member Secretary Selection Committee, H&FW, GTA &
CMOH, Darjeeling