

**Application Format**

Affix your self  
attested passport  
photograph here

To  
The District SHG & SE Officer, ..... District  
SHG & SE Section,  
Office of the District Magistrate, ..... District,  
PIN .....

**Sir,**

In response to your advertisement in the ..... Dated ..... I do hereby apply for  
the post of Sub - Divisional Supervisor in your Sub - Divisional Project Office of Muktidhara , I am  
submitting herewith all the necessary documents in support of my candidature for the above mentioned  
post.

Yours faithfully,

(Name of the Candidate)

1. **Name (in block letters)** :
2. **Father's Name** :
3. **Present Address** :
  
4. **Permanent Address** :
  
5. **Phone Number** :
6. **Date of birth** :
7. **Age (as on 01/01/2020)** :
8. **Whether belongs to  
SC/ST/ OBC.** :
9. **Qualification -**

a) Academic :

| Examination | Board/University | Year | Total Marks | Marks Obtained | % of Marks | Division / Class |
|-------------|------------------|------|-------------|----------------|------------|------------------|
|             |                  |      |             |                |            |                  |
|             |                  |      |             |                |            |                  |
|             |                  |      |             |                |            |                  |
|             |                  |      |             |                |            |                  |
|             |                  |      |             |                |            |                  |

b) Professional :

5. Details of Previous Experience :

| Sl. | From | To | Duration | Name of the Organization / Employer | Name of the Post |
|-----|------|----|----------|-------------------------------------|------------------|
|     |      |    |          |                                     |                  |
|     |      |    |          |                                     |                  |
|     |      |    |          |                                     |                  |

NB. Attach relevant photocopies of Caste, Educational Qualifications, Professional Qualifications, Computer Proficiency, Experience Certificates failing which your application shall be treated as cancelled.

I do hereby declare that all the particulars given above are true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of the Applicant