

OFFICE OF THE MUNICIPAL COUNCILLORS  
OLD MALDA MUNICIPALITY, MALDA  
EMPLOYMENT NOTICE NO.01/NUHM/OMM/2020.

Memo No-3206/NUHM/OMM/2020

Dated the 13<sup>th</sup> January of 2020

Applications in the "Prescribed Format" are invited from the citizen of district Malda for recruitment to the under mentioned posts for National Urban Health Mission, Old Malda Municipality, Malda.

Sl No	Name of posts	Monthly Consolidated Contractual Remuneration	No.of Post	Qualification required for the post	Minimum Age limit [as on 01-01-2020]
1	Clerk [LDC] Contractual	Rs.9000=00	UR=01	The candidates should be Graduate and must have Knowledge of Computer in M.S. Office and internet.	18 years [Upper age limit as per existing Govt. rules.]

GENERAL INFORMATION:

- 1) How to apply: The candidate should apply in the " Prescribed Application Form" only. The prescribed "Application Form" will be available from website of the Old Malda Municipality ([www.omm.org.in](http://www.omm.org.in)) & (Malda District Website).
- 2) The last date for submission of filled in Application Form: 15-01-2020 i.e.no Application will be received upto 4.00 pm of 31-01-2020.
- 3) Applications received without proper documents and required postage stamp, as asked for, will be treated as incomplete and summarily rejected.
- 4) Documents to be submitted: (i) Photocopies of all Certificates/Marks Sheet (Academic & Technical and any other),proof of Age and Caste.(Duly signed by the candidate/self Attested) (ii) Two recent Coloured pass port size photograph, one copy should be pasted in the Application Form (Duly signed by the candidate).(iii) One self addressed (24cm X11cm) envelope with postage stamp of Rs.40/- (Rupees Forty Only).
- 5) The envelope, containing the duly filled in application along with the required documents should be super scribed by the words "Application for Recruitment to the post of.....(name of the post applied for)". "Employment Notice No. 01/NUHM/OMM/2020 dated 13<sup>th</sup> January,2020,
- 6) The application along with the required documents should be sent to the Chairman, Old Malda Municipality, Malda, District Malda, Pin-732128 (W.B) by Speed post or should be dropped in the Box, kept at the Municipality by the stipulated date and time.
- 7) Mode of selection: Candidates will be selected for interview through the Academic score @ 1:5 for viva-voce as well as personality test. However the decision of the Selection Committee will stand final in this respect.

  
Chairman 13-1-2020  
Old Malda Municipality  
Date-13/01/2020  
Old Malda Municipality

Memo No-3206(7)/OMM/2019-20

Copy forwarded for information and necessary action-

1. The District Magistrate , Malda [He is requested to display the Notice on his "Notice Board" for wide publicity].

2. The C.M.O.H.Malda is requested to display the matter on his Notice Board and also to make arrangement to display over his website.
3. The District Information Officer,NIC is requested to take necessary arrangements to broadcast the matter through Malda website.
4. The Executive Engineer.MED.Malda Division,Atul Market [He is requested to display the Notice on his "Notice Board" for wide publicity].
5. The Employment Exchange Officer-District Employment Exchange,Malda.[He is requested to display the Notice on his "Notice Board" for wide publicity].
6. The Executive Officer,Old Malda Municipality,Malda.
7. I.T. Old Malda Municipality - your requested to display Municipal Notice Board & Municipal Web-side.

Chairman  
Old Malda Municipality