



Memo No.....107(23)/Health

Date: 06/02/2020

## NOTICE FOR ENGAGEMENT OF ASHA

On behalf of the ASHA Selection Committee, Bishnupur Sub-Division, application are hereby invited in the prescribed form (Annexure-A) from the prospective and interested candidates for engagement as Accredited Social Health Activist(ASHA) on purely temporary basis under NRHM for different areas under all the Health Sub-Centres (Attention:-Annexure-B) under different Sub-Centre of 05(five) Blocks (Bishnupur/Joypur/Kotulpur/Patrasayer/Indas) of Bishnupur Sub-Division in pursuance of the Memo No. HFW/NRHM-20/2006/(Part-II)/1631, Dated- 27/06/2012 of the State Mission Director, National Rural Health Mission, Health & Family Welfare Department, Government of West Bengal. Total number of vacant posts is 34(thirty four).

**Date of submission of application** : from 07/02/2020 to 28/02/2020.

**Time of submission of application** : from 11:00 A.M to 03:00 P.M. on all working days except Saturday, Sunday and other holidays .

**Venue of submission of application** : Concerned Block Developments Office.

### **Eligibility Criteria for engagement to the post of ASHA:-**

- I. Should be a Married/Divorced/Widow woman.
- II. Should be a permanent resident of the same area under the health Sub-Centre for which she is applying.
- III. As on 01/01/2020 , should be within the age group 30-40 Years. In case of SC/ST candidates, the lower age limit may be relaxed to 22 years (For UR candidates born not before 01/01/1980 and not after 01/01/1990 and SC/ST candidates born not before 01/01/ 1980 and not after 01 /01 /1998).
- IV. Should be Madhyamik of equivalent examination passed or appeared. Candidates possessing higher qualification are also eligible. However, in all cases (appeared or passed or possessing higher qualification) only the marks obtained in Madhyamik or equivalent examination will be considered.
- V. Areas where the majority of the population belongs to SC/ST, preference will be given to candidates from the category, keeping the selection criteria fixed, by the Sub-Divisional level ASHA Selection Committee.
- VI. Preference will be given to Grade-I & Grade-II SHG Members/Trained Dais/Link workers, keeping the selection criteria fixed.

### **How to apply :-**

Prospective and interested candidates should fill up prescribed application form (Annexure-A) in her own hand writing with blue/black pen and enclose the following document:-

- I. Birth Certificate or Admit Card of Madhyamik or equivalent Examination (Self attested photocopy) as proof of age.
- II. Voters Identity Card(EPIC), Ration Card (Self attested photocopy) as proof of local residence and Aadhar Card (Self attested photocopy).
- III. Marksheet of Madhyamik or equivalent (Self attested photocopy), even in case of failure in exam.
- IV. Self attested copy of Marriage Registration Certificate in case of Married Woman or self attested copy of Decree of Divorce in case of Divorced women or self attested photocopy Death Certificate of Husband in case of widow.
- V. In case of above mentioned Certificate are not available, Self Declaration regarding marital status certificate by E.A./Secretary of concerned G.P. in Annexure-C.
- VI. Self attested copy of Death Certificate of Husband for Widowed applicant.
- VII. If applicable, SC/ST Certificate from competent authority (Self attested photocopy) .
- VIII. If applicable, in case of Grade-I & Grade-II SHG Members, Certificate from Block Development Officer and in case of trained Dias/Link workers, Certificate from BMOH has to be submitted along with application form.
- IX. Two(02) copies of identical passport size coloured photo, one for application form and another for Admit Card.
- X. An envelope (Size:- 23 cm X 10 cm) with postal stamp of Rs. 5/- affixed and the full postal address of the candidate written on.
- XI. The envelope containing the Application form and enclosures should be superscripted as " APPLICATION FOR ENGAGEMENT AS ASHA, name of Sub-Centre applied for \_\_\_\_\_ and name of area \_\_\_\_\_ " and should be addressed to and to be submitted in the Drop Box kept at the Concerned Block Development Office or via Speed Post or Registered Post to their respective Block Development Office.
- XII. Application by WhatsApp/Email, etc. shall not be entertained.
- XIII. Incomplete/erroneous application/un-signed application/application without any or all of the required documents shall be summarily rejected, and no consideration in this regard shall be allowed.
- XIV. Application received after 03:00 PM on 28/02/ 2020 will not be entertained.
- XV. Application received after due date and time due to postal delay or any other reason will not be considered.
- XVI. Interview will be held for the applications fulfilling all criteria. The notice of date, time and venue of the interview will be sent to the applicant via post. The details will also be available at concerned Block Development Office.
- XVII. While applying the applicant should ensure that the she fulfils the eligibility and norms and that the particulars furnished by her are correct in all respects. In case it is detected at any stage of selection that applicant does not fulfil any eligibility norms and / or that she has furnished any incorrect/false information or has suppressed any materials fact(s), her candidature will stand cancelled with no further communication. If any of these shortcoming is/are detected even after selection her engagement is liable to be terminated without assigning any reason thereof.
- XVIII. The ASHA Selection Committee, Bishnupur Sub-Division will draft panel list Sub-Centre wise on the composite number of Marks in Madhyamik Examination and Interview.

- XIX. If any candidate fails to appear before the interview board, her candidature will be summarily rejected even if she is eligible and has secured highest marks.
- XX. Engagement of ASHA is purely on contractual basis and this does not confer any right/privilege for regular appointment or continuity of service.
- XXI. Misconduct on the part of the candidate at any stage of the engagement process is strictly prohibited and shall render disqualification.
- XXII. The applicant shall not possess adverse Criminal Record which may render her unsuitable for the post.
- XXIII. The original documents (except Self Declaration with Certificate by EA/Secretary of concerned Gram Panchayat regarding marriage and Certificate regarding Grade-I & Grade-II SHG members/trained Dais/Link workers) need not to be submitted.
- XXIV. The self attested copy of the certificates will be checked/verified during the Interview.
- XXV. Hence the qualified short listed application will be asked to bring the original documents during Interview or consequently for verification of self attested documents.


**General Condition:-**

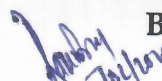
- I. Carefully read the instructions mentioned above before applying. Fill up Application Form with due care.
- II. **Help Desk has been set up at the Sub-Divisional Office, Bishnupur Apart from this, the Gram Panchayats/BPHCs/PHCs/Health Sub-Centres under concerned Block Development Office have been briefed, too. They may be approached.**
- III. Submission of the application does not guarantee an appointment.
- IV. In case of any misrepresentation of facts and documents, the applicant shall be disqualified at any time and at any stage during the process of Selection. Appropriate legal action may be taken against the candidate.
- V. The Sub-Divisional Level ASHA Selection Committee reserves the right to alter the mode of examinations or to conduct re-interview or to cancel part or whole of any process of engagement including provisions/clauses of this notice or application at any stage, if required.
- VI. Beware of touts and job racketeers trying to deceive you by false promise(s) of securing job as "ASHA" either through influence or by use of unfair means. Please beware of unscrupulous elements and do not fall in their trap. Any attempt on the part of candidate to be selected by unfair means, request through persons, officials or agencies etc., will disqualify her candidature.
- VII. The decision of ASHA Selection Committee, Bishnupur Sub-Division will stand final.

**Enclosed :-** Annexure-A : Application Form

Annexure-B : Area wise ASHA vacancy under different health Sub- centres(Annexure-B-I to B-VI)

Annexure-C : Self declaration by the applicant for her marital Status (Married/Divorced/Widow) duly certified by EA/Secretary of concerned Gram Panchayat.

  
Member Secretary  
ASHA Selection Committee  
Bishnupur Sub-Division  
&  
Sub-Divisional Officer  
Bishnupur, Bankura





Memo No...107(2B).../Health

Date: 06/02/2020

Copy forwarded for kind information and necessary action to :-

1. The Hon'ble Minister in-Charge & Chairperson, Sri Shyamal Kumar Santra, Accredited Social Health Activist (ASHA) Selection Committee, Bishnupur HD.
2. The District Magistrate, Bankura.
3. The Addl. District Magistrate(Gen.), Bankura with a request to cause wide publicity at this good office.
4. The Addl. District Magistrate(Dev.), Bankura with a request to cause wide publicity at this good office.
5. The Addl. District Magistrate(L.R.), Bankura with a request to cause wide publicity at this good office.
6. The Chief Medical Officer of health, Bishnupur Health District with a request to cause wide publicity at this good office.
7. The District Information Officer (NIC), Bankura with a request to upload this is District Website of Bankura immediately.
8. The DPHNO, Bishnupur with a request cause wide publicity.
9. The DPO(ICDS), Bankura with a request to brief the CDPOs(Bishnupur/Joypur/Kotulpur/Patrasayer/Indas) under Bishnupur Sub-Division to display the same in the office and all the AWCs under his jurisdiction and to send a certificate to that effect to the undersigned within two days of receiving this notice.
10. The SDPO, Bishnupur with a request to cause wide publicity through local P.S./Outpost.
- 11-15. The Block Development Officer, (Bishnupur/Joypur/Kotulpur/Patrasayer/Indas) with a request to brief his staff and Gram Panchayat Office, to set up a Help Desk for ASHA at the Block Office to receive applications of ASHA at the Drop Box and through Registered Post and to send a certificate to that effect to the undersigned within two days of receiving this notice.
- 16-20. The BMOH, Radhanagar/Joypur/Kotulpur/Patrasayer/Indas with a request to brief the BPHC/PHC/Health Sub-Centre Staff accordingly and to display same in all BPHC/PHC/Health Sub-Centre within his jurisdiction and to send a certificate to that effect to the undersigned with two days of receiving this notice.
21. The District Information and Cultural Officer, Bankura with request to publicity.
22. The Sub-Divisional Information and Cultural Officer, Bishnupur with a request to publicity.
23. Office Notice Board.

**Member Secretary**  
**ASHA Selection Committee**  
**Bishnupur Sub-Division**  
**&**  
**Sub-Divisional Officer**  
**Bishnupur, Bankura**

*[Handwritten signature]*  
06/02/2020