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**GOVERNMENT OF INDIA**

**ARMED FORCES TRIBUNAL, REGIONAL BENCH, SRINAGAR AT JAMMU**

Armed Forces Tribunal  
Regional Bench Srinagar at Jammu)  
Four Majors. Qtrs. P 6 (1 to 4)  
Military Stations, Sanjuwan,  
Jammu

No. 1(2)/Noti/AFT/S/J

24 Sep 2018

**CIRCULAR**

1. Applications are invited from **Serving/ Retired Employees of State/Central Government, Judicial Department and Ex-Servicemen** who fulfil the eligibility conditions as shown below for filling up of existing vacancy in the under mentioned post in the Armed Forces Tribunal, Regional Bench, Srinagar/ Jammu on **deputation/Re-employment on contract basis for a period of one year** or till the vacancy is filled up as per Recruitment Rules, whichever is earlier:-

S. No	Name of Post	No. of Posts	Pay Scale	Eligibility Conditions
1.	Principal Private Secretary	02(Two) General Central Service Group 'A' Gazetted	₹ 67,700 - 2,08,700	<b><u>In case of Deputation</u></b> Stenographers in Central / State Government / Supreme Court / High Court / District Court holding (i) Analogous post on regular basis or (ii) Post in Pay Band - 2 ₹ 9300 - 34800 Grade Pay ₹ 4800/- with six years regular service in the grade or (iii) Post in pay Band - 2 ₹ 9300 - 34800 Grade Pay ₹ 4600/- with seven years in regular service in the grade. <b><u>Desirable:</u></b> Knowledge in computer operation. Preference shall be given to persons having LLB Degree. <b><u>Note1:</u></b> The Departmental officers in the feeder grade who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly a deputationist in the Armed Forces Tribunal shall not be eligible for consideration, for promotion. <b><u>Note2:</u></b> The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application. <b><u>In Case of re-employment:-</u></b> With qualifications and experience similar to deputationist.

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2.	Hindi Translator	01	₹ 35,400 – 1,12,400	<p><b>(a) Deputation Basis: -</b> Persons working under Central or State Govt. or High Court or District Court holding :- (i) Analogous post on regular basis; or (ii) From amongst the Hindi Translator holding the scale of ₹ 4000 -100 - 6000 (pre-revised) with five years regular service in the grade in the Central or State Government or High Courts and District Courts thereto, or</p> <p><b>(b) Re-employment on contract Basis:-</b> Persons retired from analogous post or posts having Grade Pay of ₹ 4200/- or more from Central Government or State Government or High Court/District Courts holding who rendered not less than five years regular service in the Grade.</p> <p><b>(c) Educational Qualification for Deputation/Re-employment on Contract Basis:-</b> Possessing the following educational qualification as under: - (i) Master's degree of a recognised University in Hindi or English with English or Hindi as a compulsory or elective subject or as a compulsory or elective subject or as medium of examination at degree level; or (ii) Masters degree of a recognised University in any subject other than Hindi or English with Hindi or English medium and English or Hindi as a compulsory or elective subject or as medium of examination at degree level, or (iii) Masters degree of a recognised University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subjects or either of the two as medium of examination and the other as a compulsory or elective subject as degree level; and (iv) Diploma or Certificate course in translation in Hindi to English and vice-versa from recognised Institution or two years experience of translation work from Hindi to English and Vice-versa in Central Government or State Government including Government of India Undertakings.</p>
3.	Tribunal Master (Stenographer Grade 'C')	01	₹ 35,400 – 1,12,400	<p><b>(a) Deputation Basis:-</b> From amongst officers of the Central Government or State Government or High Court or District Court holding analogous post of Court Master or Stenographer Grade 'C'. OR Stenographers Grade 'D' or persons holding equivalent posts with at least ten years regular service in the Pay Band of ₹ 5200-20200/- and Grade Pay ₹ 2400/-.</p>

				<p>(b) <b>Re-employment on Contract basis:-</b> Persons retired from analogous post or posts from Central Government or State Government or High Court/District Courts.</p> <p><b>Essential Qualification for Deputation/Re-employment on Contract Basis:-</b> Matriculation or equivalent from a recognised Board or Institution.</p> <p>(i) <b>A speed of 100 words per Minute</b> in shorthand (English/Hindi).</p> <p>(ii) Knowledge in computer operation.</p> <p>(iii) Typing of 40 words per minute in English.</p> <p><b>Desirable: A speed of 120 words per minute</b> in short hand (English/Hindi).</p>
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2. The vacancies shown in the circular are tentative which may increase or decrease.
3. The pay of the appointed officer / official will be governed in accordance with Department of Personnel & Training letter No. 3/3/2016/Estt(Pay II) dated 01.05.2017 and Min of Finance, Deptt of Expenditure Notification No. G.S.R 721(E) dated 25 Jul 2016.
4. **Age Limit.**
  - (a) **On Deputation.** The Maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of application.
  - (b) **On Contract.** The maximum age limit for the re-employment on contract basis is 63 years. The gross pension will be deducted from the pay fixed, where applicable.
5. **General Information.**
  - (a) Self certified photo copies of all educational and other testimonials & certificates (including the PPO, where necessary) are required to be attached along with the application.
  - (b) Application for deputation will have to be routed through the parent department by the competent authority, along with the photocopies of Annual Confidential Report of preceding five years.
  - (c) Application received after last date due to any reason will not be entertained.
6. The applications for the appointment **on deputation basis** from eligible candidates, who can be spared in the event of their appointment, where necessary, shall be forwarded along with '**No Objection Certificate**'. While forwarding the application, a certificate to the effect that no disciplinary action / inquiry is pending or contemplated against the officer / official concerned shall also be furnished.
7. The application for deputation in prescribed proforma (Annex-I) from eligible candidates who can be spared in the event to their appointment, where necessary, may be forwarded to the undersigned latest by 31.12.2018 along with the photocopies of the annual confidential report for the last five years. While forwarding the applications, a certificate to the effect that no disciplinary action / inquiry is pending or contemplated against the Official / Official concerned may also be furnished.
8. The last date of receiving the applications, addressed to **The Registrar, Armed Forces Tribunal, Regional Bench Srinagar (Temporary to functioning at Jammu), P-6 (1 to 4) Majors Quarters, Military Station, Sanjnuwan, Jammu** is 31.12.2018.

9. The application for re-employment on Contract basis is required to be submitted in the same proforma.

*Bm Gupta*  
(BM Gupta)  
Registrar

**Distribution :-**

1. The Principal Registrar, Armed Forces Tribunal Principal Bench, West Block-VIII, Sector-1 RK Puram, New Delhi-110066. - for information and with the request to upload in the website of AFT, PB, New Delhi for wide circulation.
2. The Registrar, High Court of J&K, Jammu.-180007
3. The Principal District & Session Judge, Civil Court, Jammu.
4. The PCDA, Northern Comd, Narwal Pane Satwari, Jammu-180003
5. The Accountant General, Office of the Accountant General Jammu, Shakti Nagar-180001.
6. Sainik Welfare Office, Amphalla, Jamm-180005.
7. Office of the District Magistrate, Jammu -180001
8. District Employment Exchange, Jammu.180004.

Annexure I to AFT RB Srinagar at Jammu letter No 1(2)/Noti/AFT/S/J dated Sep 2018

**CURRICULAM VITAE PROFORMA**

Latest photograph of the candidate duly attested by Gazetted Officer

1. Name and address (with service No, where applicable) (in block letters) :
2. Application for the post of (state whether Deputation or re-employment on contract basis) :
3. Date of Birth (in Christian era) :
4. Date of retirement under Central/State Government :
5. Educational Qualifications :
6. Whether Educational and other qualifications Required for the post are satisfied, (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) :

Qualifications/ Qualifications/  
Experience required Experience possessed

Essential (a)

(b)

Desired (a)

(b)

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post?

8. Details of re-employment in chronological order :  
Enclose a separate sheet duly authenticated by your Signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Pay Scale including Grade Pay & Basic Pay	Pay Band, Nature of duties (in detail)
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9. Nature of present employment, i.e. :  
Temporary or permanent

10. In case the present employment is held on :  
Deputation /contract basis, please state

(a) The date of initial appointment :

(b) Period of appointment on deputation/  
Contract : (i)  
(ii)

(c) Name of the parent office/organisation  
to which you belong :

11. Additional details about present employment :  
Please state whether working under (indicate the name  
of your employer against the relevant column)

- (a) Central Government
- (b) State Government
- (c) High Court
- (d) Distt. Court
- (e) Central/State Tribunal

12. Additional information, if any, which you :  
would like to mention in support of your suitability  
for the post (This among other things may provide  
Information with regard to (i) additional academic  
Qualifications (ii) Professional training and (iii) work  
experience over and above prescribed in the vacancy  
circular/advertisement) (Note:- Enclose a separate  
sheet, if the space is insufficient)

13. Whether belongs to SC/ST :

I have carefully gone through the vacancy circular/advertisement and I am aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Dated

Signature of the candidate  
Address

Mob No \_\_\_\_\_  
Tele No: \_\_\_\_\_

Controlling Officer