

- 6.4 If an Ex-servicemen applies for various vacancies before joining any Civil employment, he/she can avail the benefit of reservation as Ex-Serviceman for any subsequent employment, subject to the condition that an Ex-Serviceman, as soon as he joins any Civil employment, should give self declaration/undertaking to the concerned employer about the details of application against this Employment Notice. The acknowledged copy of this declaration along with NOC from the Civil employer should be produced during DV failing which their candidature shall stand cancelled. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the Ex-Servicemen.
- 6.5 Definition of “Ex-servicemen” does not include retired/discharged personnel of Central Armed Police Forces (CAPFs) and Central Police Organisations (CPOs). Candidates applying against Ex-servicemen category should produce all documentary proofs including Category Certificates in the prescribed format during Document Verification (DV).
- 6.6 The medical Standard of Ex-serviceman will be according to Para 534 of Indian Railway Medical Manual (IRMM) Volume I, which may be accessed at www.indianrailways.gov.in

7.0 NO OBJECTION CERTIFICATE (NOC)

Candidates serving (including those undergoing induction training/probation) in any Central/State Government Department including Railways or Public Sector Undertakings may apply directly to the CRC duly informing their Employer. Shortlisted candidates should produce **NOC from the employer on the date of his/her DV** failing which their candidature will be cancelled.

NOTE: Candidates should note that in case a communication is received from their employer by the CRC concerned withholding permission to the candidates applying for/appearing at the examination, their application/candidature will be liable to be rejected/cancelled.

8.0 RECRUITMENT PROCESS

Only single online application has to be submitted by the candidate to the Employment Notice for the notified post through the link provided on the official website.

The entire recruitment process shall involve a **Computer Based Test (CBT), Physical Efficiency Test (PET) & Physical Measurement Test (PMT) and Document Verification (DV)**.

The date, time and venue for all the activities, namely, CBT, PET, PMT and DV or any other additional activity, as applicable, shall be fixed by CRC and shall be intimated in due course. Request for postponement of any of the above activity or for change of venue, date and shift will not be entertained under any circumstances.

PHASE – I – COMPUTER BASED TEST (CBT)

- I) The date and time for CBT shall be held at different centres across the country simultaneously for all the Groups.
- II) Candidates shall have following language options for Computer Based Test (CBT) out of which they shall have opt for any one.

(1) Hindi (2) English (3) Urdu (4) Tamil (5) Telugu (6) Konkani (7) Malayalam (8) Kannada (9) Marathi (10) Gujarati (11) Bengali (12) Odia (13) Assamese (14) Manipuri and (15) Punjabi.

- III) The standard of examination will be graduation level.
- IV) **Candidates will be required to answer all questions and shall be awarded 01(one) mark for each correct answer. Negative marks shall be awarded for every wrong answer. 1/3 marks shall be deducted for every wrong answer. No mark shall be awarded or deducted for questions not attempted.**
- V) Detailed instructions will be mentioned in the e-call letter for CBT regarding date, venue, reporting time, attendance, capture of biometric details, terminal/seat allotment etc.
- VI) Candidates allowed to enter the examination hall/room will be required to mark presence as prescribed which will form the basis for the absentees' statement. Signature and biometric thumb impressions of both thumbs of all candidates appearing will be obtained as proof of appearing in the CBT test.
- VII) After entering respective halls/rooms, candidates will take their allotted seats. Candidates will be strictly prohibited from bringing into examination halls/rooms any book or part of book, paper, calculator, mobile phones, gadgets of any description or from communicating from each other or from communicating with any person outside the examination hall/room. CCTV surveillance /videography of every hall/room of the centre shall be conducted in such a manner that the face of the candidate is captured during the examination to obviate the possibility of impersonation.
- VIII) Candidates will fill their roll numbers and other particulars as specified at the appropriate places provided for this purpose.
- IX) No candidates will be allowed to leave the hall/room till the conclusion of the examination. After the examination is over, necessary follow-up action shall be ensured by Agency concerned as per instructions received from Chairman, Central Recruitment Committee.
- X) It will be necessary to obtain 35% marks (30 % marks by SC and ST candidates) to qualify in the CBT.
- XI) All the eligible candidates have to undergo a Computer Based Test on the specified date, time and venue as per the e-call letter to be downloaded by the candidates from the websites of Indian Railways. The information about the e-call letter download shall be communicated through the websites as well as personnel email communication to the candidates.

Total Duration : 90 min.

No. of Questions: 120

Question Type and Syllabus:

- a. **General Awareness (50 marks):** Questions will be aimed at testing the candidate's general awareness of the environment around him and its application to society; to test knowledge of current events and such matters of everyday observations and experiences as may be expected of any educated person. The test will also include questions relating to Indian History, Art & Culture, Geography, Economics, General Polity, Indian Constitution, Sports, General Science etc.

- b. **Arithmetic(35 marks):** Questions on Number systems, whole numbers, decimal and fractions and relationships between numbers, fundamental arithmetical operations, percentages, ratio and proportion, averages, interest, profit and loss, discount, use of table and graphs, mensuration, time and distance, ratio and proportion etc.
- c. **General Intelligence & reasoning(35 marks):** Questions on analogies, similarities and differences, spatial visualization, spatial orientation, problem solving analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc.

PHASE – II- PHYSICAL EFFICIENCY TEST(PET) & PHYSICAL MEASUREMENT (PMT)

Based on the merit of the candidates in the CBT, candidates will be called for PET and PMT to the extent of 10 times the category wise total vacancy in Group of Zonal Railways/RPSF notified. However, this limit may be increased/decreased as required ensuring availability of adequate candidates for all the notified posts. Passing Physical Efficiency Test (PET) is mandatory and the same will be qualifying in nature. No marks are to be awarded. The criteria for PET is as under:

Category	1600 meters run	800 meters run	Long jump	High jump
Sub-Inspector (Exe) Male	6 min 30 secs	-	12 ft	3 ft 9 inch
Sub-Inspector (Exe) Female	----	4 mins	9 ft	3 ft

NOTE:

- (i) For 1600/800 meters event only one chance will be given. For the remaining events viz Long Jump and High jump, the candidates will be given up to 2 chances each.
- (ii) Ex-servicemen shall be exempted from PET, However, they will have to undergo PMT.
- (iii) A Candidate must qualify in all Tests as per above norm to be eligible for consideration.
- (iv) All the candidates qualifying in 1600 mtrs/800 mtrs will be measured for eligibility with respect to height and chest. Chest measurement will be taken only for male candidates. If a male candidate's unexpanded chest measurement is below eligibility limit, expanded measurement shall not be taken and he shall be treated as disqualified.
- (v) Male candidates who do not have minimum height shall not be considered for measurement of chest and shall be treated as disqualified.
- (vi) Candidate who do not have minimum height, chest (unexpanded/expanded) shall be treated as having failed in PMT.
- (vii) **PET/PMT is qualifying in nature. No marks are to be awarded.**
- (viii) A grievance redressal cell will be set up for redressal of grievances related to Height and Chest measurements.

PHASE – III: DOCUMENT VERIFICATION

- (i) Based on the performance of candidates in the CBT and subject to their qualifying in PET & PMT, candidates will be called for Document Verification.
- (ii) In cases of two or more candidates securing same marks, their merit position shall be determined by age criteria i.e. older person shall be given higher seniority.
- (iii) Appointment of selected candidates is subject to their passing requisite Medical Fitness Test to be conducted by the Railway Administration, final verification of educational and category certificates, verification of character and antecedents of the candidates from the local Administration and successful completion of initial training.
- (iv) Candidates may please note that CRC only recommends names of the empanelled candidates and appointment is offered ONLY by the respective Railway Administration.
- (v) Candidates who do not appear for Document Verification will not be considered in the final selection, irrespective of their performance in written examination and PET/PMT.

FORMAT OF CERTIFICATES:

The following documents in original, as well as their self attested photo copies will be required for verification in respect of candidates who qualify in PET/PMT.

- a. 10th/Matriculation certificate as proof of age.
- b. Graduation certificate as proof of educational qualification.
- c. Caste certificate (for SC/ST/OBC candidates) in the format prescribed for employment under Central Government.
- d. Discharge certificate for Ex-Serviceman.
- e. Two copies of self attested colour photograph
- f. No Objection Certificate(NOC) from the present employer in case of serving Govt. employees.
- g. Domicile certificate wherever applicable.

NOTE-I: Candidates who wish to be considered against vacancies reserved/or seek age relaxation must submit the requisite/relevant certificate in original from the competent authority, in the prescribed format at the time of Document Verification. Otherwise, their claim for SC/ST/OBC/ESM status will not be entertained and their candidature/applications will be considered under General (UR) category, if eligible. Certificates obtained in any other format will not be accepted.

NOTE-II: All Certificates should be either in English or Hindi only. In case the certificates are not in English/Hindi, self-attested translated version (in Hindi/English) should be produced wherever/whenever required.

NOTE-III: Minorities mean Muslims, Christians, Sikhs, Buddhists, Jains and Zoroastrians (Parsis) (further revision, if any, received till the closing date of this Centralized Employment Notice). Minority candidates claiming waiver of examination fee will be required to furnish 'minority category declaration' affidavit at the time of document verification to the effect that they belong to any of the above minority communities. If the certificate is not produced at the time of

document verification, the candidature will be rejected. Economically Backward Classes have to submit income certificate at the time of document verification in the prescribed format on the letter head of the issuing authority.

NOTE-IV: Further, in case of OBC candidates, the certificates should specifically indicate that the candidate does not belong to the Persons/Sections(Creamy Layer) mentioned in Column-3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt.(SCT)) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-ESTT.(Res) dated 09.03.2004, and further revision, if any, received till the closing date of this Centralized Employment Notice.

NOTE-V: Failure to produce required documents will lead to disqualification of the candidate, except for Caste Certificate, in which case the candidate will be treated as unreserved. No extension of time for production of original certificates shall be given, except in cases where the Caste certificate has been produced in a format other than prescribed, or where any certificate is claimed to have been lost/stolen(claim supported by FIR), in which case the candidate will be allowed a time extension of four(4) weeks only.

9. HOW TO APPLY: Steps to submit ONLINE Application -

Click on the ONLINE application link for the recruitment of Sub-Inspector and carry out the following:

- a) Confirm that you have read and understood the instructions clearly by clicking the check box.
- b) Enter your name, Date of Birth and Father's name, Mother's name, Aadhaar number(optional), State/UT, Category, Education Board, 10th/Matric Roll number, year of passing 10th/Matric, mobile number and email-id and then submit for registration. Before submitting for registration, ensure and confirm that all the information are correct as the details furnished for registration cannot be changed later.
- c) On submitting registration form, the registration number and password shall be displayed to the candidate. Also, OTPs (One Time Password) shall be sent to the registered mobile number and email along with the registration details. The candidate should retrieve the OTPs from email and mobile and then login to proceed with the filling up of application and to make payment. Candidate should note and preserve their registration number for later reference during the recruitment process. Central Recruitment Committee will not entertain any request seeking registration number.
- d) The online format of application will have the fields for Educational qualification, Gender, Religion, ESM, and Minority, Economically backward class, Age relaxation eligibility category as applicable and other details.
- e) On completion of application details as above, the candidate will be directed to the payment page to choose payment mode i.e. Bank (online->net banking/credit card/debit card & offline->Other Modes->bank Branch for Challan) or Post Office Challan and complete the payment process. Please note the last date and time specified for each mode of payment and submit the application well in time.
- f) In case of online payment, candidate will be automatically directed to Part II of application for filling up additional details. Those paying through Bank-offline