



OFFICE OF MANAGING DIRECTOR
MADHYA PRADESH MADHYA KSHETRA
VIDYUT VITARAN COMPANY LIMITED
(GOVT. OF M.P.UNdertaking)
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HUMAN RESOURCE DEPARTMENT (ISO 9001:2008 CERTIFIED)

No. MD/MK/Rec./2018/1595

Bhopal Dated: 01/05/2018

Advertisement

Recruitment for the Post of Assistant Engineer (Distribution)

Batch- 2018 on Regular Basis.

The Madhya Pradesh Vidhyut Vitaran Company Ltd Bhopal is a Successor Company of Madhya Pradesh State Electricity Board. The Company is incorporated to undertake activities of distribution and retail supply of electricity in the geographical area of Bhopal, Narmadapuram, Gwalior and Chambal commissionaires. The Company intends to recruit **Assistant Engineer (Distribution) on regular basis**. The category wise vacancy is as under:-

Name of Post	UR	ST	SC	OBC	Horizontal reservation For Women 33%
Assistant Engineer (Distribution)	14	6	4	1	UR - 5 ST - 2 SC - 1 OBC- 0

Note: -

1. The post of horizontal reservation is included in the open vacancies.
2. The vacancies shown above are 75% of the present vacancies. The recruitment contractual employees of successor Company of MPSEB as AE (D) regular on remaining 25% posts have been stayed in compliance of interim order of Hon'ble High Court, Jabalpur dated 25.04.2018 in WP-8519/2018. Further action will be taken as per decision of Hon'ble High Court, Jabalpur in the matter.
3. The Company reserves the right to fill or not to fill any of the vacancies.
4. The above posts may vary as per requirement.

GENERAL TERMS AND CONDITIONS OF RECRUITMENT OF ASSISTANT ENGINEER (DISTRIBUTION - TRAINEE) ON REGULAR BASIS

1. Minimum Educational & other Qualifications:-

- (i) Full Time B.E./B.Tech. (Electrical/Electrical & Electronics) from AICTE approved university/institute.

Candidate currently in the final year/semester may also apply, provided they are allowed to appear in the current GATE examination and must possess the B.E./B. Tech. degree in the relevant stream, at the time of document verification.

- (ii) Qualified and valid (up to last date of submission of application form) GATE Score Card in the relevant engineering stream (i.e. GATE Score of 2016, 2017, 2018)-
- (iii) If the GATE score of two or more candidates are same then determination of merit shall be as under:-
- The older candidate shall be given preference as per date of birth.
 - In case of same date of birth, preference will be given to candidates securing higher marks in the qualifying exam i.e. Graduation Degree.
 - In a situation when both the above conditions are similar for more than one applicant, then preference will be given to candidates securing higher marks in the Class 10th examination.

2. Age Limit:-

- 2.1 The minimum and maximum age of the candidates shall be calculated as on 1st January of calendar year as per GoMP GAD circular No. 3-8/2016/3-I dtd. 12.05.2017. The cutoff date for calculation of age limit be 1st January of the current calendar Year.
- 2.2 Minimum age limit is 21 years and maximum age limit for different category shall be as under :-

S. No.	Applicant	Maximum age Limit for MP Domicile applicants	Maximum age Limit for Non M.P. Domicile applicants
1	Male Applicants (Unreserved)	40 Years	28 Years
2	Female Applicants (Unreserved)	45 Years	
3	Male/Female Applicants (Govt./ Corporation/Board/Autonomous Institute employees and Home Guards)	45 Years	
4	Male/Female Applicants (Reserved Category - SC/ST/OBC)	45 Years	
5	Male/Female Applicants (Reserved Category - Govt./ Corporation/ Board/Autonomous Institute employees and Home Guards)	45 Years	
6	PWD Applicants	45 Years	

3. How to apply:-

- 3.1 Applications shall be received through MP Online (www.MPonline.gov.in) only. Link to the website of MP Online will also be provided on the website (s) of the Company(s).
- 3.2 The scanned copy of following documents shall be uploaded by the applicant:
- (i) High School Examination mark sheet in support of date of birth.
 - (ii) Mark sheet of 12th/Diploma.
 - (iii) Mark sheet of full time B.E./B.Tech. (Electrical/ Electrical & Electronics) final/ last semester/ year.
 - (iv) **Qualified and valid GATE Score Card in the relevant engineering stream (valid up to last date of submission of application).**
 - (v) Caste certificate (Permanent), (in case of reserve category candidates) issued by Sub Divisional Officer (Revenue) of MP, as per GoMP, GAD (Reservation Cell) circular No. F 7-2/92/आ.प्र./एक dated 01.08.1996 and subsequent amendments issued thereof (if any).
 - (vi) MP Domicile certificate along with Caste certificate, (as the case may be) in case of candidates seeking age relaxation, as mentioned in Para 2 above.
 - (vii) The Candidate of OBC category has to submit income certificate of last three years income of their parents issued by Tehsildar in the current financial year.

4. Application fee and other charges:-

- 4.1 Application fees for unreserved candidates and candidates of all categories belonging to other States shall be Rs. 1000/- and for SC/ST/PWD candidates/OBC (Non Creamy Layer) of M.P domicile Rs. 800/- per application.
- 4.2 The applications can also be submitted through MP Online Kiosks and the payment can be made in cash at the Kiosk.
- 4.3 One time edit facility will be available to the candidates for which the portal charge will be Rs.60/-, before the last date of submission of application.

5. Selection Process:-

- 5.1 Online application will be invited through MP Online. The application form will be live for a period of 1 month from application start date as mentioned in the advertisement.
- 5.2 Based on Gate Score, merit list shall be prepared. 1 Common Merit List and three category wise merit list (with proper allotment for PWD/Female quota)

6 Selection and appointment:-

- 6.1 **Merit list preparation** – One common merit list and three category wise merit list (with proper allotment of Female) will be prepared.
- 6.2 **Result Declaration** -Based on merit, provisional list of shortlisted

candidates will be notified on the website.

6.3 **Time period for document verification** - Provisional shortlisted candidates will be called for verification of documents. Minimum 15 day time will be given for document verification. After verification of documents, successful candidates may be appointed provisionally as Assistant Engineer (Distribution-Trainee), based on vacancy/ requirement.

6.4 **Validity of Merit List** - Merit List will be valid for one year from the date of declaration of result. Waiting list shall be prepared as per the requirement of the company. However, the recruitment process can be closed for operation of waiting list by issuing specific order even before one year. After issue of specific order of closure of process the claim of any candidate shall not be entertained.

7 Reservation:-

7.1 Posts will be reserved for SC/ST/OBC (Non Creamy Layer) Category Candidates of MP Domicile as per roster as prescribed by GoMP.

7.2 The reservation of posts meant for SC/ST/OBC (Non Creamy Layer) shall be applicable only for the candidates having Madhya Pradesh domicile and caste certificate issued by SDO (Revenue) of MP.

7.3 33% horizontal and compartment wise reservation will also be given to women candidates as per MP Govt. notification dated 17.11.2015.

7.4 All these reservations will be applicable only to the candidates having MP Domicile.

7.5 As per GoMP, GAD circular No. F 7-47/2016/आ.प्र./एक dated 01.01.2018, the candidates of Dheedar, Kahar, Bhoi, Kewat, Mallah, Nishad caste will not be given reservation under schedule tribe category w.e.f. 11.11.2005.

7.6 If the posts reserved for woman remain unfilled due to unavailability of suitable candidates then the post will not be carried forward and it will be filled up by the merit list of fresher of same category.

8 General Conditions Regarding Eligibility:-

8.1 The candidate should be an Indian national.

8.2 The Candidates working in Government/ Semi Government/ Public Sector organizations, satisfying the eligibility criterion, education and age, shall have to produce NOC at the time of document verification.

8.3 The Candidates, who have a third child born on or after 26.01.2001 are not eligible to apply unless twins are born after first child.

8.4 The Candidate must possess sound health and he/she is required to produce medical fitness certificate issued from District Medical Board before joining.

8.5 The candidate who married before the minimum age fixed for marriage are not eligible to apply as per GoMP, Gazette notification dated 10.03.2000.

8.6 Provisions of GAD order No.3-17-96-3-I Bhopal dated 25.10.96, shall also be applicable.

9 **Training:-**

(a) **The candidates have to undergo departmental training.** Duration: 06 months (Training period (barring extension) shall be counted for service).

(b) Marks allocation : Allocation of marks (6 months training) shall be :-

Class Room Training	:	40 marks
On Job Training	:	100 marks
Final Written Test	:	40 marks
Final Appraisal	:	20 marks

(c) **Successful training - Successful trainees be eligible for absorption on regular cadre, subject to following conditions :-**

(i) For successful completion of training, General trainees are required to obtain minimum 60% marks and SC/ST/PWD/OBC (Non Creamy Layer) trainees are required to obtain minimum 50% marks. If a trainee fails to secure the minimum marks as above, his/her training is liable to be extended by three months.

(ii) Each trainee shall have to secure minimum 40% marks in each module of training.

(d) **Extension of Training - In case the candidate does not get the minimum marks, as above, his training shall be extended for three months (Maximum two times only). If even after the extension, trainee fails to complete the training successfully, his/her candidature for the post he/she is selected for, shall be cancelled by issuing a specific reasoned order.**

(e) **Seniority in Gradation - The successful candidate, on regularization in the cadre post, shall be given relative position in the final gradation based on the overall marks obtained in selection criteria viz.(GATE Score - 40% weightage) and overall training (60% weightage)**

(i) If the training is extended due to the reasons of unsuccessful training, and thereafter extended training is completed successfully, the candidate will be placed at the bottom of the gradation list in the batch selected.

(ii) If the totals marks are equal for more than one trainee, seniority in gradation shall be decided on the basis of date of birth ie. The trainee whose date of birth is earlier, shall be senior.

(iii) Gradation list shall be prepared and published in due course as above.

(f) **Stipend during Training: During the training period, the consolidated stipend equal to the entry pay of the pay matrix of the cadre in which trainee has been selected shall be given.**

10 Service Agreement cum Surety Bond:-

- (i) **Validity of the bond** - The Bond on non-judicial stamp paper worth Rs.500/-**valid for a period of two years including the training period** (but excluding extended training period).
- (ii) **Bond amount to be recovered in case of candidates resigns during Bond validity period-** The amount of Service Agreement cum Surety Bond shall be 2,00,000/- (Rs. Two Lakh for UR/OBC and Rs.1,00,000/- (One Lakh for SC/ST/OBC (Non Creamy Layer)/Widow) will be recovered from the candidate and stipend/salary (as the case may be) for the number of days notice period of one month falls short in lieu of notice period before leaving the Company.
- (iii) Whenever any candidate is selected for other successor company of the erstwhile MPSEB, on the same or higher position, he/she shall be exempted from the liabilities of the Service Agreement cum Surety Bond including notice period, i.e. the Service Agreement cum Surety Bond shall stand transferred to the Company concerned for the balance period.

11 Leave during Training Period:-

During the period of training, the trainee will be eligible for 07 days casual leave, 1 day Optional Leave and 07 days Medical leave. If duration of medical leave in one spell is more than 3 days, then medical certificate is necessary. If additional leave availed (in the case of exigency), the matter shall be referred to CGM(HR&A), who will be the final authority in granting special leave based on merit, which shall be 10 days at a stretch. Beyond this, it will be treated as leave without stipend and training will be extended for the same period.

In case the trainee absconds from the training for more than Ten days, he/she will be served a notice of termination. Unauthorized absence shall call for cancellation of candidature by serving final notice by CGM (HR&A).

12 Probation Period:-

The candidate shall be appointed in regular cadre after the successful completion of training period and will be on probation for a period of two years, during which his/her performance shall be monitored. This period may be extended at Company's discretion.

13 Duties and responsibilities during Training Period:-

During training period, the candidate will not be posted on a regular vacant post. The Trainee will have to submit a fortnightly report in the format as may be prescribed for the training/knowledge he/she has acquired, to the Controlling Officer immediately

on completion of the fortnight, who shall in turn submit the same, duly graded to CGM (HR&A)/Head of Training Institute, for final evaluation of the candidate.

14 Rules and Regulations regarding conduct and disciplinary action:-

If a trainee, during the training period is found to have indulged/be indulging in any misconduct, unlawful, fraudulent and undisciplined activities, it shall make the trainee unbecoming of the assignment and the same shall be punishable by the Competent Authority.

(i) Penalty for minor misconduct:-

- (a) Fine to the extent of one month's stipend.
- (b) Recovery of the losses caused by the trainee and such losses shall be determined by the aforesaid "Competent Authority" which shall be final and binding upon the trainee.

AND/OR

- (a) Admonition which will be recorded in his record of engagement for the purpose of extension of training/termination of training.
- (b) These penalties can be imposed simultaneously or separately.

(ii) Major penalty:-

- (a) Termination of assignment of the trainee concerned besides civil action for recovery of civil liability such as bond amount.

15 Wages/Salary:-

After successful completion, they shall be fixed at level 12 of wage matrix of Govt. of MP, notified on 20.07.2017 with initial pay of Rs. 56100/ as per the GoMP Energy Department letter dt 05.04.2018.

16 Increment:-

Successful training period shall be counted towards grant of increment. Increment be given after 12 months of qualifying service including successful training period. As per GoMP VIIth Pay order No.F.8-1/2016/Rule/IV dated 20.07.2017 i.e. on 1st January or 1st July, as per the date of appointment.

17 Group Insurance:-

On appointment as Assistant Engineer (Trainee), he/she will be covered under Group Term Insurance Scheme of the company & the premium of such scheme will be deducted from his /her stipend/salary as per company policy.

18 N.P.S. :-

On appointment as Assistant Engineer, provision of N.P.S.be made applicable.

19 Reference Check, Character Verification & Caste Verification:-

- (i) The initial admission to the training and subsequent appointment will be subject to satisfactory verification of character and antecedents as well as a police verification report as per the Rules and Regulations laid down by the Company. The candidate's appointment will be subject to satisfactory character verification report and if on receipt of any adverse information the appointment will be liable to be terminated immediately. At the time of reporting the candidate is required to submit Character Certificate attested by Gazetted officer in prescribed format. Till satisfactory verification the appointment shall remain provisional.
- (ii) In case of SC/ST/OBC (Non Creamy Layer) category candidates the appointment shall be subject to verification of caste from competent authority in addition to character & antecedent verification. In case it is found that the caste is not covered under the reserved category as specified in schedule of M.P. or the caste certificate submitted is false/ fake, the appointment of the candidate shall be revoked immediately and appropriate action shall be taken for submission of wrong information.
- (iii) **For PWD candidates, the appointment shall be subject to satisfactory verification of disability as per GoMP, GAD circular No. F 8-3/2013/आ.प्र./एक dated 17.07.2014.**

20 Notice period:-

During the training as well as during regular service period, either party can terminate the employment without assigning any reason whatsoever, by giving one month's notice or one month's stipend in lieu of notice, to the other party. The Assistant Engineer (Trainee) - shall also be liable to pay the applicable bond amount in case he/she terminates employment during the bond period.

21 Travelling / Daily Allowance:-

During the training period, the trainee shall be entitled for Travelling/Daily Allowance, as applicable for the cadre he is selected, during official journey.

22 Exclusivity of Engagement:-

Whilst employed with the Company, the Assistant Engineer will not be permitted to undertake any other employment or engage in any external activities of a commercial nature without the written permission of the Company. In case the Assistant Engineer is found to be in contravention of the provisions of this clause, then his/her appointment would be terminated without assigning any reasons thereof.

23 Confidential Information:-

- (i) The Assistant Engineer shall observe utmost confidentiality and secrecy of any and all information received by him/her or entrusted to him/her in the course of his/her employment. He/She shall at all times, whether during or

after the termination of employment, act with utmost integrity and not disclose or divulge any such information.

- (ii) The Assistant Engineer hereby undertakes to the Company that he/she shall:
 - (a) Use the Confidential Information only for the purpose to perform the Services in the Company and not for any other purposes.
 - (b) Preserve the secrecy of any Confidential Information.
 - (c) Return to the organization all documents or other materials containing Confidential Information (including copies thereof) on completion of purpose or separation whichever may be the case.
- (iii) For purpose of this clause, Confidential Information shall mean any knowledge or information (whether oral, written, visual or otherwise, hard or soft copy) concerning the business, affairs, operations, assets, organization, dealings, customers, employees, officers and financial matter of the Company and shall include without limitation, the report, information, advice and recommendation (in whatever form) contained in any feasibility studies, valuation reports etc.

24 Documents:-

The selected candidates are required to bring the following documents at the time of document verification:

- a. Original and one set of certified copies of
 - (i) Mark sheet of full time B.E./B.Tech. (Electrical/Electrical & Electronics) of all semesters/years.
 - (ii) Qualified and valid GATE Score Card in the relevant engineering stream
 - (iii) 10th Board exam mark sheet as proof of date of birth.
 - (iv) 12th Board exam mark sheet.
 - (v) MP Domicile (in case of candidate applying against reserved post).
 - (vi) Caste Certificate (issued by SDO, Revenue) of MP in case of applying against SC/ST/OBC (Non-creamy layer)
 - (vii) Medical disability certificate issued by Medical Board.
 - (viii) Income Certificate of last three years income of parents issued by Tehsildar (in case of candidate applying for OBC Non-creamy layer reserved seats).
 - (ix) The Candidate of OBC category has to submit income certificate of last three years income of their parents issued by Tehsildar in the current financial year.
- b. NOC from present employer, if any.
- c. Service Agreement-cum-Surety Bond as per prescribed format (**attached**).
- d. 4 copies of passport size photograph.

- e. Character Certificate attested by any gazetted officer as per prescribed format **(attached)**.
 - f. Biodata in the prescribed format.
 - g. The candidates belonging to OBC (Non C) category will have to produce latest family income certificate of last financial year/ non creamy layer certificate.
 - h. Copy of address proof of candidate and surety.
 - i. The surety has to preferably be a Govt. Servant (proof of the same is required).
 - j. Photo ID proof of candidate and surety. (Aadhar/Passport / Driving license / Voter ID / Bank pass book).
 - k. Medical fitness Certificate from the District Medical Board.
- 25 No claim for appointment in higher post on the ground of higher qualification / experience be entertained.


26 **Jurisdiction:-**

Any disputes arising out of selection process as well as service matters shall be dealt within the jurisdiction of courts situated at company headquarter Bhopal.

27 **Important dates:-**

S.No.	Activity	Date
1	Issue of Advertisement	02/05/2018
2	Application filling	03/05/2018
3	Last Date of Application filling	02/06/2018

Note: - In case of any change in scheduled date, it will be notified on MPMKVCL website and MP Online website. It is in the interest of the candidates to visit official website of MP Online/MPMKVVCL regularly and note the updates/notices related to the recruitment process. The MPMKVCL/MP Online does not owe any responsibility in this regard, if candidates fails to note latest updates, no claims shall be entertained. Further, the candidate should fill the correct form in every respect and nothing should be concealed or withheld by them.


(Roohi Khan)

Chief General Manager (HR&A)



OFFICE OF THE MANAGING DIRECTOR
M P Madhya Kshetra Vidyut Vitran Company Limited
(Government of M.P. Undertaking)
Regd. Office Bijli Nagar Colony, Nistha Parisar,
Govindpura, Bhopal- 462023
CIN:- U40109MP2002SGC015119



No.MD/MK/Rec./F-135-V/2018/1595

Bhopal, Dated: 01/05/2018

Assistant Engineer (Distribution) Batch- 2018 on Regular Basis.

The Madhya Pradesh Vidhyut Vitaran Company Ltd Bhopal is a Successor Company of Madhya Pradesh State Electricity Board. The Company is incorporated to undertake activities of distribution and retail supply of electricity in the geographical area of Bhopal, Narmadapuram, Gwalior and Chambal commissionaires. The Company intends to recruit Assistant Engineer (Distribution) on regular basis through valid GATE score card. The category wise vacancy is as under:-

Name of Post	UR	ST	SC	OBC	Horizontal reservation For Women 33%
Assistant Engineer (Distribution)	14	6	4	1	UR - 5 ST - 2 SC - 1 OBC - 0

Note: -

1. The Company reserves the right to fill or not to fill any of the vacancies.
2. The above posts may vary as per requirement. The details regarding minimum qualification, age limit, application fees and other details are available on company's website: "www.mpcz.co.in" and MP online website: "www.mponline.gov.in". Applicants may also visit MP online KIOSK to submit the application form.


Chief General Manager (HR&A)