



OFFICE OF THE PROGRAMME OFFICER
BOLPUR-SRINIKETAN DEVELOPMENT BLOCK
(MGNREGS Cell)
SRINIKETAN: BIRBHUM

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Memo No: 330/MGNREGS/BSB/17.

Date: 29/12/2017

NOTICE

Applications are invited for the Post of "GRAM ROZGAR SEVAK" purely on contract basis under Mahatma Gandhi National Employment Guarantee Scheme at Bahiri-Panchsowa, Kasba, Raipur-Supur & Sian-Muluk Gram Panchayat under Bolpur-Sriniketan Development Block, Sriniketan, Birbhum.

Designation	No. of Post	Remuneration (Consolidated)	Age
GRAM ROZGAR SEVAK	01(one) for each Gram Panchayat	Rs.8,720/- Per Month	18 to 40 years as on 01/04/2017

• **Educational Qualifications :-**

Essential Qualification:

1. Passed Higher Secondary Examination from any Board/Council of State of the West Bengal in **Science Stream with at least 55% marks. (Must have Mathematics and Physics in subject combination).**
2. 06(Six) Months certificate in Computer application from any recognized Institute.

• **Residential Status :-**

Application must be a permanent Resident of concern Gram Panchayat for which he/she will apply.

• **Documents to be produced at the time of submission of application :-**

1. Self attested copies of Mark sheets & certificates in support of Educational Qualification, Residential Certificate issued by the Gram Panchayat Pradhan/MLA/MP, Computer Certificate etc.
2. One recent colour photograph.
3. The envelope containing the application should be superscripted as "APPLICATION FOR THE POST OF GRAM ROZGAR SEVAK" & should be addressed to the **Programme Officer & Block Development Officer, Bolpur-Sriniketan Dev. Block, P.O.- Sriniketan, Dist.- Birbhum, PIN : 731236** & should be dropped the same on or **15/01/2018 before 3.00 PM** in a Drop Box at office of the undersigned.

• **General Information :**

- i) While applying, the applicant should ensure that he/she fulfils the eligibility & other norms & that the particulars furnished by him/her correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT THE APPLICANT DOES NOT FULFILL ANY ELIGINILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS(S),-HIS/HER CANDIDATURE WILL BE STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER SELECTION, HIS/HER ENGAGEMENT IS LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.
- ii) Interested candidate shall be ready to work in remote/hard areas as and when directed & also may have to travel in remote/hard areas as required at their own cost.
- iii) No accommodation facility will be provided to the selected person.
- iv) Leave rules He/She shall be entitled to have as per Govt. Order, which can be accumulated but not encashed. Maternity Leave will be granted for 180 days during the contract period with full pay. A Certificate from a duly regd. Physician indicating his/her fitness to work must be submitted to avail this leave.
- v) Engagement of GRAM ROZGAR SEVAK is purely on contractual basis for the period of 01(One) year which is likely to be extended on mutual consent and this does not confer any right/privilege for regular appointment or continuity of service.
- vi) No TA/DA shall be payable for appearing in the interview.
- vii) No individual call letters will be issued for appearing in the interview.

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• **Invalid Applications :-**

Applications which suffer from the following deficiencies will be rejected. The list is only illustrative and not exhaustive.

1. Application received after the closing date & time.
2. Application not in prescribed format on which is incomplete in any manner in non standard size paper.
3. Candidate is not in possession of the required educational qualification on the date of applying or is over age as on 01/04/2017.
4. More than one application submitted by the same candidate.
5. Application without the recent photograph affixed.
6. Application without signature or with signature in capital letters or with different signatures at different places or smudged signature.
7. Copies of required enclosures as mentioned above not enclosed.
8. More than one application submitted in one envelope.
9. Application which are filled in a language other than English.
10. Application which are not properly addressed.
11. Any other irregularity found by the Selection Committee.

• **Misconduct :-**

1. Candidates are requested that they should not furnish any particulars that are false or suppressing any material information while filling the application form.
2. Misconduct on the part of the candidate at any part of the recruitment process is **strictly prohibited & shall render disqualification.**
3. Indulgence in the above practices will caused for rejection of the candidature at any time.
4. An action as deemed fit including criminal action will be taken by the Programme Officer & Block Development Officer, Bolpur-Sriniketan Development Block, Sriniketan, Birbhum against the candidate found guilty of submitting fabricated/forged/tampered documents, using any unfair means during whole recruitment process etc.


• **Caution :-**

Beware of touts & job racketeers trying to deceive you by false promises of securing job as "GRAM ROZGAR SEVAK" either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit list. Please beware of unscrupulous elements & do not fall in their trap.

• **Interview/Document verification program Details :-**

Date of Interview/Document verification will be communicated to the applicant by post. For any other information, the applicants may also contact on the MGNREGA Cell of Bolpur-Sriniketan Development Block, Sriniketan, Birbhum.

• **LAST DATE OF RECEIPT OF APPLICATION : 15/01/2018 wihtin 3.00 P.M.**


Block Development Officer
Bolpur-Sriniketan Development Block

Memo No : 330(11)/MGNREGS/BSB/17.

Date: 29/12/2017

Copy forwarded for information & with a request to make an arrangement for wide publicity of the notice to :

1. The Savadhipati, Birbhum Zilla Parishad, Birbhum
2. The District Programme Co-ordinator & District Magistrate, Birbhum
3. The Additional District Programme Co-ordinator & ADM(G), Birbhum
4. The Additional District Programme Co-ordinator & ADM(Dev), Birbhum
5. The Additional District Programme Co-ordinator & ADM(BZP), Birbhum
6. The Sub-Divisional Officer, Bolpur-Sub-Division, Birbhum
7. The District Nodal Officer, MGNREGA Cell, Birbhum
8. The District Informatics Officer, NIC, Birbhum for publishing the notice to www.birbhum.gov.in
9. The Savapati, Bolpur-Sriniketan Panchayat Samity
10. The Prodhan, Bahiri-Panchsowa, Kasba, Raipur-Supur & Sian-Muluk Gram Panchayat
11. Office Notice Board.


Block Development Officer
Bolpur-Sriniketan Development Block

11. Computer Literacy:

Sl No.	Examination Passed	Year of Passing	Board/Council/University	Total Marks Obtained	Division/Class	% of Marks

12. Experience if any:

13. Voter Card (EPIC) No:

14. Enclosures:

1) Voter's Card (EPIC): [] (2) Admit Card / Certificate of Madhyamik or equivalent [] (3) Mark sheet of Madhyamik or its equivalent [] (4) Mark sheet of Higher Secondary or its equivalent [] (5) Computer Certificate [] (6) Proof of Experience [] (7) Cast Certificate [] (8) Other []

I hereby declare that the entire document and all information submitted in this application form are true and best of my knowledge. I understand that if any of the information is found wrong, my application is stand cancelled and criminal action will be taken against me.

Date:

Place:

Full Signature of the Candidate