

appointment by more than 3 years (8 years in case of SC/ST; 6 years in case of OBC Candidates).

NOTE I: Ex-Servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen Category. However, they are eligible for age relaxation only.

NOTE II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

NOTE III: For any servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-Serviceman and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement for the Armed Forces within the stipulated period of one year from the closing date of the application.

NOTE IV: An Ex-Serviceman or Person with Benchmark Disabilities (PwBD) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, in online examinations, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. In so far as cases of Ex-Servicemen are concerned, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.

EXPLANATION I: An Ex-Serviceman is defined as a person

- (i) who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
 - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his/her pension; or
 - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (c) who has been released from such service as a result of reduction in establishment;
- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;
- (iii) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987;
- (v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

EXPLANATION II:

The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "Ex-Serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

NOTE V: Age concession is not admissible to sons, daughters and dependents of Ex-servicemen. Therefore, such candidates should not indicate their category as Ex-servicemen.

SELECTION PROCESS:

A) PATTERN OF ONLINE TEST

The online test will comprise of Phase-I and Phase-II exams.

- i) The online exam of Phase-I shall be common irrespective of the post. The test structure for Phase I Online exam is as follow:-

| Sr. No. | Name of the Test | No. of Qs. | Max. Marks | Duration (minutes) | Version |
|---------|--------------------|------------|------------|--------------------|-----------|
| 1 | English Language | 30 | 30 | 20 minutes | English |
| 2 | Reasoning Ability | 35 | 35 | 20 minutes | Bilingual |
| 3 | Numerical Aptitude | 35 | 35 | 20 minutes | Bilingual |
| | | 100 | 100 | 60 minutes | |

NOTE: - In the Phase-I of online test, the test will be Objective type (Multiple Choice Questions). Each question will carry equal 01 (one) mark. For each wrong answer, there will be negative marking of one-fourth (1/4) of the mark assigned to that question. If a question is left blank, i.e. no answer is marked by the candidate; there will be no negative marking for that question. The marks obtained in Phase-I will not be reckoned in final merit ranking.

- ii) Phase-II online exam will comprise of:-

| Number of Papers in Phase II | Post code | Post | Note |
|------------------------------|----------------------|------|---------------------------------------|
| One Paper Exam | Paper I only | F | AG-III (General) |
| | | I | AG-III (Depot) |
| | Paper III only | E | Typist (Hindi) |
| | Paper V only | C | Steno Grade-II |
| Two Paper Exam | Paper I and Paper II | A | (JUNIOR ENGINEER (CIVIL ENGINEERING)) |
| | | B | (JUNIOR ENGINEER (ELECTRICAL)) |

Candidates applying for any ONE of the post code A, B, G and H will appear in Paper-I to be

| Number of Papers in Phase II | Post code | Post | Note |
|---|-----------|-------------------------|--|
| | G | MECHANICAL ENGINEERING) | followed by Paper-II. ONLINE TEST for Paper - I & Paper - II shall be held in single sitting only |
| | | {AG-III (Accounts)} | |
| | | {AG-III (Technical)} | |
| Paper III and Paper IV | D | {AG II (Hindi)} | Candidates applying for Post code D will appear in Paper-III to be followed by Paper-IV. ONLINE TEST for Paper - III & Paper-IV shall be held in single sitting only |
| Note: 1) Paper-I is common for post code A, B, F, G, H and I. 2) Paper-III is common for post code D and E. | | | |

NOTE: -

| Paper Type | Number of questions and Marks | Negative marking |
|--------------------------------------|---|---|
| Paper - I, Paper - III and Paper-V | 120 Multiple Choice Questions will carry equal 01 marks. Paper will carry maximum 120 marks | Candidate should note that there will be negative marking of one fourth of the mark assigned to a question in Phase -II. If a question is left blank, i.e. no answer is marked by the candidate; there will be no negative marking for that question. |
| Post specific Paper-II (in phase II) | 60 Multiple Choice Questions each carrying 02 marks. Paper will carry maximum 120 marks. | |
| Paper - IV (Subjective) | Two questions each carrying 60 marks. Paper will carry maximum 120 marks. | No negative marking |

Paper-I (Duration-90 Minutes):

120 Multiple Choice Questions of General Aptitude consisting of Reasoning/General Intelligence, English Language, Computer Proficiency, General Awareness, Current Events, Data Analysis/Numerical Ability/Data Interpretation for the Post Code A (Junior Engineer (Civil Engineering)), B (Junior Engineer (Electrical Mechanical Engineering)), F (AG-III (General)), G (AG-III (Accounts)), H (AG - III (Technical)) & I (AG-III (Depot)).

Paper-II (Duration-60 minutes) :

- i. 60 Multiple Choice Questions on Civil Engineering, Electrical Engineering and Mechanical Engineering for Candidates applying for the Post Code A (Junior Engineer (Civil Engineering)), Post Code B (Junior Engineer (Electrical Mechanical Engineering)), to assess the post specific technical knowledge of relevant stream.
- ii. 60 Multiple Choice Questions on Commerce particularly General Accounting and Finance for candidates applying for the Post Code G (Assistant Grade-III (Accounts)) to assess the post specific technical knowledge of relevant stream.
- iii. 60 Multiple Choice Questions on Agriculture, Botany and Zoology (Group-A) or Agriculture, Chemistry and Physics (Group-B) for candidates applying for the Post Code H (Assistant Grade-III (Technical)) to assess the post specific technical knowledge of relevant stream.

The detailed syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

a. Junior Engineer (Civil Engineering) (Post Code A):

Building Materials: Physical and Chemical properties building stones, cement (Portland), Asbestos products, Timber and Wood based Products, laminates, bituminous materials, paints, varnishes etc.

Surveying: Principles of surveying, plane table surveying, theodolite, leveling and contouring, curvature, permanent adjustment of dumpy level, methods of contouring, tachometric survey etc.

Soil Mechanics: void ratio, porosity, saturation, water content, specific gravity of soil grains and unit weights, grain size, Atterberg's limits, soil classification, plasticity chart, permeability, consolidation of soils. Lab tests, moisture content, bearing capacity of soils, plate load test, standard penetration test etc.

Estimating, Costing and Valuation: Estimate, analysis of rates, earthwork, Brick, RCC work shuttering, Painting, Flooring, Plastering flexible pavements, Tube well, isolates and combined footings, Steel Truss, Piles etc.

Transportation Engineering: Types of pavements, pavement materials - aggregates and bitumen, Design of flexible and rigid pavements, bituminous construction, rigid pavement joint, pavement maintenance, Railway Engineering.

Environmental Engineering: Quality of water, purification, distribution, sanitation, sewerage and sewage treatments.

Structural Engineering: Theory of structures, bending moment and shear force diagrams retaining walls, eccentric loads, slope deflection, critical load and columns, torsion etc.

Concrete Technology: Latest technology and uses of concrete, water cement ratio, workability, mix design, placement, compaction, finishing and curing of concrete, quality control of concrete, repair and maintenance of concrete structure etc.

RCC Designs: RCC flexural strength, shear strength, bond strength, design of single reinforced beams, retaining walls, water tanks (RCC design questions may be based on both Limit State method and Working Stress method).

Steel Design: Steel design and construction of steel columns, beams, roof trusses, plate girders.

Construction Management: Construction scheduling Bar Chart, CPM and PERT etc.

b. Junior Engineer (Electrical Mechanical Engineering) (Post Code B): Basic concepts, Concepts of current, voltage, power, energy and their units, Circuit law, AC Fundamentals, Measurement and measuring instruments, Electrical Machines, Synchronous Machines, Generation, Transmission and Distribution of power in different power stations, Estimation and costing, Utilization of Electrical Energy, Basic

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|---|--|
| <p>Electronics, Theory of Machines and Machine Design, Engineering Mechanics and Strength of Materials, Thermal Engineering, Air standard Cycles for IC engines, Rankine cycle of steam, Air Compressors & their cycles, Boilers Refrigeration cycles, Production Engineering.</p> | <p>e. The candidate opting for bringing his own Scribe/Reader/Lab Assistant, the qualification of the scribe should be one step below the qualification of the candidate taking examination.</p> |
| <p>c. Assistant Grade-III (Accounts) (Post Code G):</p> | <p>f. In case, subsequently it is found that the qualification of Scribe is not one step below the qualification of the candidate taking examination, the candidature of the candidate shall liable to be summarily rejected.</p> |
| <p>1. Basic Accounting concept including preparation of books of accounts. 2. Taxation including Income Tax and Goods and Services Tax. 3. Auditing: - (a) Auditing concepts and methods, (b) Internal & External audit of companies.</p> | <p>g. Accordingly, PwBD candidates appearing in the above examination who are eligible for scribe (as given in Para-b and c above) are advised that in case they need the assistance of Scribe from FCI, they should indicate the same at the time of applying online. Further, such candidates may also visit the FCI Regional Office of the State in which their Examination Centre is situated to meet the scribe two days before the examination to check and verify whether the scribe is suitable or not. The address & email ids of FCI Regional Offices are available on FCI website i.e. http://fci.gov.in/contactUs.php.</p> |
| <p>4. Commercial Laws:- (Basic Knowledge) (a) Basics of Contract Act, (b) Basics of Company Act, (c) Basics of Sales of Goods Act, (d) Negotiable Instrument Act 5. Basic of Computers: (a) Operating System, (b) Browsers, (c) Email, (d) Memory (Internal, External, portable), (e) Chats, (f) Office (Word, PowerPoint, Excel), (g) Networks</p> | <p>h. For eligible PwBD candidates using their own Scribe in the above examination are required to submit 'Scribe Declaration Form (Annexure-H) on the day of examination at Examination Venue.</p> |
| <p>d. Assistant Grade-III (Technical) (Post Code H) Agriculture:- Statics of Indian Agriculture (Cereals & Pulses), Elementary entomology, Plant Protection, Agricultural Economics.</p> | <p>i. The candidates eligible for scribe will be allowed compensatory time of 20 minutes per hour in the examination on production of requisite certificate as mentioned in Para-d above.</p> |
| <p>Botany:- Cell Biology :Tissue , Organ & Organ System, Genetics, Plant Classification, Diversity, Ecology, Life Process: Photosynthesis, Respiration , Circulation, Movement etc, Basics of Biochemistry.</p> | <p>j. It may be noted that in case candidate does not apply for scribe assistance from FCI at the time of applying online, it will be presumed that he/she does not require scribe from FCI and may arrange for the same on their own.</p> |
| <p>Zoology:- Animal Cell & Tissue, Organ System, Heredity & Variation, Animal Classification, Micro Organism, Insects & Rodents. Chemistry:- Chemical bonding, Organic Chemistry : Basics of alkanes, alkenes, alkynes, alcohols, aldehydes and acids, Inorganic Chemistry , Chemistry in daily life. Physics:- Measurements, Basic Physics, Light, Electricity.</p> | <p>k. PwBD candidates taking assistance of a scribe and availing compensatory time will be required to submit requisite certificate as mentioned above at the time of Document Verification/online exam venue (as applicable), failing which their candidature will be liable to be cancelled. These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.</p> |
| <p>The above syllabus for Agriculture, Botany, Zoology, Chemistry and Physics is grouped into following two categories: GROUP A- Agriculture, Botany and Zoology. GROUP B- Agriculture, Chemistry and Physics.</p> | <p>B) SKILL TEST</p> |
| <p>At the time of filling up of the online application form, the candidate applying for the post of AG-III (Tech) shall have to select any one of the above groups for online examination Paper-II i.e. either Group-A or Group-B in which he/she wishes to appear in the examination. The option once exercised shall be final and no further changes will be allowed under any circumstances.</p> | <p>i. Candidates applying for the Post of Typist (Hindi) (Post code-E) will need to take Paper - III in Phase II for Online Test. Thereafter the candidates will undergo a Skill-Test in typing in Hindi which will be of qualifying nature. The candidates shall be informed about the venue of skill/typing test through website (www.fci.gov.in). The candidates are advised to keep in touch through the website. The final merit for the post of Typist (Hindi) will be decided on the basis of Paper-III subject to qualifying the Skill Test.</p> |
| <p>Paper-III (Duration-90 minutes) 120 Multiple Choice Questions on General Hindi, General English, General Awareness, General Intelligence and Computer Knowledge for candidates applying for Post Code D (Assistant Grade-II (Hindi)), and Post Code E (Typist (Hindi)).</p> | <p>ii. Candidates applying for the Post of Steno. Grade-II (Post code-C) will need to take Paper - V in Phase II for Online Test. Thereafter the candidates will undergo a Skill-Test in typing and shorthand which will be of qualifying nature. The language of Skill Test i.e (Typing, Short Hand) will be in English. The candidates shall be informed about the venue of skill/typing test through website (www.fci.gov.in). The candidates are advised to keep in touch through the website. The final merit for the post of Steno. Grade-II will be decided on the basis of Paper-V subject to qualifying the Skill Test.</p> |
| <p>Paper-IV (Duration-90 minutes) (Subjective Test): Translation - 2 Passages, one each from Hindi to English and vice-versa or candidates applying for the Post Code D (Assistant Grade-II (Hindi)). Each Question will carry 60 marks and the maximum marks for the Paper-IV would be 120. This online test will be subjective type.</p> | <p>C) DOCUMENT VERIFICATION</p> |
| <p>Paper-IV for the post of Assistant Grade-II (Hindi) which shall be descriptive in nature, would be conducted online and for appearing in Paper-IV, candidate should be able to use following keyboard layouts:</p> | <p>The Online test and skill test (wherever applicable) shall be followed by document verification stage for the candidates provisionally selected on the basis of the merit. The number of Candidates to be called for document verification may be equal to three times the number of advertised vacancies.</p> |
| <p>1. Inscript 2. Remington (GAIL)</p> | <p>IMPORTANT INFORMATION / INSTRUCTIONS:</p> |
| <p>Paper-V (Duration-90 minutes): 120 Multiple Choice Questions on General English, General Awareness, General Intelligence and Computer Knowledge (with specific reference to MS Word and Internet) for candidates applying for the Post Code C (Steno. Grade-II).</p> | <p>1. A CANDIDATE CAN APPLY IN ANY ONE ZONE ONLY i.e. EITHER NORTH ZONE OR SOUTH ZONE OR EAST ZONE OR WEST ZONE OR NORTH EAST ZONE. If it is found at any stage that a candidate has applied for two or more Zones his/her candidature shall be summarily cancelled. In case of multiple applications, even within a Zone the candidature shall be summarily cancelled.</p> |
| <p>Note-</p> | <p>2. A CANDIDATE CAN APPLY ONLY FOR ANY ONE OF THE POST CODE A, B, C, D, E, F, G, H AND I (WITHIN THE ZONE).</p> |
| <p>i. Marks obtained in Phase-I online exam will not be reckoned for final merit list. The candidates fifteen times the number of vacancies advertised shall be called for Phase-II examination.</p> | <p>3. The candidate will be considered for the post applied for, on the basis of his/her merit for the post within the Zone.</p> |
| <p>ii. The merit of online Test for Post Code F and I will be decided on the basis of marks secured in Paper - I of Phase-II.</p> | <p>4. Further, the candidates are advised to see that Job Description of the above mentioned posts at http://fci.gov.in/pageDetail.php?view=333. The candidates applying for the posts under Depot, Technical cadres should further note that these are field level posts and the selected candidates are expected to render their services in the Mandis/Procurement Centres, Depots and Godowns of FCI.</p> |
| <p>iii. For post code A, B, G and H, the merit will be decided on the basis of combined marks secured in Paper - I & post specific Paper - II of Phase-II.</p> | <p>5. DOWNLOAD OF CALL LETTER</p> |
| <p>iv. Candidates applying for AG-II (Hindi) (Post code-D) will need to take paper III & IV in Phase II. Final selection will be on the basis of combined marks secured by the candidates in both Paper - III and Paper- IV.</p> | <p>Candidates will have to visit the FCI website (www.fci.gov.in) for downloading call letters for online test. Intimation for downloading call letter will also be sent through email/SMS. Once the candidate clicks the relevant link, he/she can access the window for call letter download. The candidate is required to use (i) Registration Number/Roll Number, (ii) Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter preferably the same as provided during registration and appear at the examination centre with (i) Call Letter (ii) Photo Identity Proof as stipulated in Clause-8 below and also specified in the call letter and photocopy of the same Photo Identity Proof as brought in original.</p> |
| <p>v. Candidates applying for the Post of Typist (Hindi) (Post code-E) will need to take Paper - III in Phase II for Online Test. The final merit for the post of Typist (Hindi) will be decided on the basis of marks secured in Paper-III, subject to qualifying the Skill Test.</p> | <p>6. The Admit Card for the ONLINE Test indicating the time and venue of examination for each candidate can be downloaded from www.fci.gov.in 15 days prior to the date of examination onwards. Candidates, who are not able to generate their Admit Cards online, should register their grievance at http://cgrrs.ibps.in at least one week before the date of the examination.</p> |
| <p>vi. Candidates applying for the Post of Steno. Grade-II (Post code-C) will need to take Paper - V in Phase II for Online Test. The final merit for the post of Steno. Grade-II will be decided on the basis of marks secured in Paper-V, subject to qualifying the Skill Test.</p> | <p>7. CANDIDATES REPORTING LATE i.e. after the reporting time specified on the call letter for Examination, candidates will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is 01 to 03 hours, candidates may be required to be at the venue for more than 04 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions.</p> |
| <p>vii. All papers in the online examination will be of objective type multiple choice questions only except paper IV for AG-II (Hindi) which will be of subjective type.</p> | <p>8. IDENTITY VERIFICATION</p> |
| <p>viii. Online Test will be bilingual i.e. in English and Hindi except for language papers</p> | <p>In the examination hall as well as at the time of interview, the call letter along with original and a photocopy of the candidate's currently valid photo identity (bearing exactly the same name as it appears on the call letter) such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card/ E-Aadhaar Card with a photograph/ Employee ID/ Bar Council Identity Card with photograph</p> |
| <p>ix. GUIDELINES FOR PERSONS WITH DISABILITIES USING A SCRIBE</p> | |
| <p>a. In accordance with Government of India, Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan) O.M. No. 34- 02/2015-DD-III dated 29th August, 2018 on the subject - Guidelines for conducting written examination for Persons with Benchmark Disabilities, the PwBD candidates eligible for Scribe/ Reader/ Lab Assistant has discretion of opting for his own Scribe/Reader/Lab Assistant or request the Examination body for the same.</p> | |
| <p>b. Further as per Para-IV of the said OM, the facility of scribe/reader/lab assistant shall be given only to persons with benchmark disabilities in the category of blindness, locomotors disability (both arm affected-BA) and cerebral palsy, if so desired by the person.</p> | |
| <p>c. For other category of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write and use keyboard, and scribe is essential to write and use keyboard in examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per prescribed proforma (Annexure-G).</p> | |
| <p>d. The posts identified suitable in FCI for PwBD candidates have been tabulated in the advertisement. As such, facility of scribe/reader/lab assistant can only be provided on production of certificates from the concerned authority in the prescribed proforma as mentioned above.</p> | |