



Notice No. TC/UID/Admin/Deputation- TC & DC/10/ Voll-IV/2017-18 Dated 31.12.2018 (Extended thereof)

Sub: Vacancy circular for the post of Section Officer (Administration) in UIDAI, Technology Centre, Bangalore- Last date extended to 11.03.2019

	Government of India Ministry of electronics and Information Technology (Meity) UIDAI, Technology Centre, Bangalore			
Unique Identification Authority of India invites applications in the prescribed form for the post of Section Officer on deputation basis for UIDAI, Technology Centre located at Bangalore.				
Sl. No	Name of Post	Scale of Pay & Grade Pay (As per VIth CPC)	Scale of Pay as per 7 th CPC (Pay matrix)	Number of the posts vacant
1.	Section Officer	Rs.9300-34800 plus Grade Pay of Rs.4800/-	Level - 8	01
For application form, eligibility criteria, desirable qualifications/ experience and related details please visit: www.uidai.gov.in . Application completed in all respect along with the APARs, Vigilance clearance etc. should be sent through proper channel to ADG (In-Charge), UIDAI, Tech Centre, Bangalore on or before date 11.03.2019				
Sd/- Deputy Director(Admin)				

Field of Section: Officers of Central Government/ State Governments/ UTs/ PSUs/ Autonomous bodies.

Eligibility criteria and educational qualifications:

Name of Post: Section Officer (Administration)

Post	Eligibility Criteria	Desirable Experience
Section officer (Admin) Scale of pay: Level-8 in 7 th CPC pay matrix	Officers working in Central Govt., State Govt. , PSUs, Autonomous bodies and 1. Holding analogous post on regular basis in the parent department/ organization. Or 2. With two years services in the grade rendered after appointment thereto on regular basis in posts in the Pay Matrix level-7 (pre revised Pay Band II Rs. 9300-34800 plus Grade Pay of Rs. 4600/-) or equivalent in the parent cadre/ department. Or 3. With six years services in the grade rendered after appointment thereto on regular basis in posts in the Pay Matrix level-6(Pre-revised Pay Band II Rs. 9300-34800 plus Grade pay of Rs. 4200/-) or equivalent in the parent cadre/ department	i) Five years' experience in Administration, Establishment, Budgeting/ Procurement, legal Establishment, human Resources, Vigilance, planning and policy formulation of Government schemes and projects. ii) Excellent noting/ drafting iii) Excellent computer skills

Period and other terms and conditions of deputation: The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M No.6///2009- Estt . (Pay- II) dated 17.06.10. The terms and condition of deputation will be governed by the aforementioned DoP&Ts O.M of 17.06.10.

Eligibility for Government Accommodation: the officer appointed in the UIDAI will be eligible for General Pool Residential Accommodation at par with Central Government employees.

Last Date for receipt of applications complete in all respects is 11.03.2019.

Documents to be forwarded along with application: The applications along with Cadre clearance/ Vigilance clearance from Departments/ PSUs and copies of five years ACRs duly attested by an officer of the level of Under Secretary should be forwarded through parent Department in the prescribed format attached.

Address for communication: Applications complete in all respects may be forwarded to:

Assistant Director General (In charge)

UIDAI Technology Centre,

Government of India,

Aadhaar Complex, NTI Layout,

Tata Nagar, Kodigehalli, Bangalore-560092.